

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 01-19

ORGANIZATIONAL MEETING

BEAR GRAPHICS 800 325 8094 FORM NO 10148

Held JANUARY 9, 20 19

The Organizational Meeting of the Warrensville Heights Board of Education was held on Wednesday, January 9, 2019, at 6:30 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Pro Temp Ray A. Freeman called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Freeman requested all stand to recite the Pledge of Allegiance to the Flag.

Election of Board President

In accordance with Section 3313.14 of the Ohio Revised Code, President Pro Temp Freeman called for nominations for President of the Board of Education for the year 2019 was made.

Mrs. Mumin stated that she is nominating Ms. Mitchell for Board President because Mrs. Mumin strongly believes it is the best interest for the District and scholars. Mrs. Mumin also stated that she has high thoughts for Ms. Mitchell. Mr. Freeman stated that Ms. Mitchell's abilities will serve the position well and thanked the Board for their support while he was President. Board Member Elba asked the Board President Nominee what the role of the president is and stated that the president is not the board and that the president should keep communications to all Board members. Board President Nominee Ms. Mitchell stated that she fully understands her position and role for the scholars of the District and expressed her interest to guide the District into the future. Ms. Mitchell also stated that it will be important for the Board and school community to give and receive respect including the students working together.

Mrs. Mumin nominated Ms. Traci Mitchell for President of the Board of Education for the year 2019. Mrs. Gaiter seconded.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-01-19-01

5-0

Election of Board Vice President

At this time and in accordance with Section 3313.14 of the Ohio Revised Code, President Mitchell called for nominations for Vice President of the Board of Education for the year 2019.

President Mitchell nominated Mr. Ray Freeman for Vice President of the Board of Education for the year 2019. Mrs. Mumin seconded.

Vote:

Ayes – Mrs. Elba, Mr. Freeman, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell

Nays – None

Motion carried

R-01-19-02

5-0

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Set Time and Dates of Board Meetings

The Board discussed various meeting dates, meeting days and meeting structure for the 2019 calendar year. Each Board member reviewed their respective schedules and discussed potential meeting dates. The Board explored 2nd and 4th Wednesdays of each month, 1st and 3rd Wednesdays, potential one meeting a month, and one Board Member mentioned a potential quarterly meeting to review Board professional development seminars attended by Board Members. Mrs. Elba stated a conflict in her schedule and stated a concern that the Board was accommodating the administration but not a Board Member. The Board asked Mrs. Elba about her schedule and adjusted the meeting dates accordingly asking Mrs. Elba to notify the Board if she cannot attend a meeting.

Moved by Mrs. Gaiter and seconded by Mr. Freeman to approve the following proposed time, location and dates for 2019: work session – first (1st) Wednesday of each month, except June, July, November and December; and regular board meetings – third (3rd) Wednesday of each month. All meetings will be held at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio, and will begin promptly at 6:30 p.m.

- | | |
|---------------------------------|------------------------|
| • Wednesday, January 9, 2019 | Organizational Meeting |
| • Wednesday, January 23, 2019 | Regular Meeting |
| • Wednesday, February 13, 2019 | Work Session Meeting |
| • Wednesday, February 20, 2019 | Regular Meeting |
| • Wednesday, March 6, 2019 | Work Session Meeting |
| • Wednesday, March 20, 2019 | Regular Meeting |
| • Wednesday, April 3, 2019 | Work Session Meeting |
| • Wednesday, April 17, 2019 | Regular Meeting |
| • Wednesday, May 1, 2019 | Work Session Meeting |
| • Wednesday, May 15, 2019 | Regular Meeting |
| • Wednesday, June 26, 2019 | Regular Meeting |
| • Wednesday, July 17, 2019 | Regular Meeting |
| • Wednesday, August 7, 2019 | Work Session Meeting |
| • Wednesday, August 21, 2019 | Regular Meeting |
| • Wednesday, September 4, 2019 | Work Session Meeting |
| • Wednesday, September 18, 2019 | Regular Meeting |
| • Wednesday, October 2, 2019 | Work Session Meeting |
| • Wednesday, October 16, 2019 | Regular Meeting |
| • Wednesday, November 13, 2019 | Regular Meeting |
| • Wednesday, December 11, 2019 | Regular Meeting |

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter, Ms. Mitchell

Nays – None

Motion carried

R-01-19-03

5-0

Committee Assignments and OSBA/NSBA Membership

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following committee assignments and membership with Ohio School Boards Association (OSBA) and National Association of School Boards (NSBA):

Committees

- Budget/Finance
- Policy
- Student, Families and Faculty in Action

Liaisons

- OSBA Black Caucus Program
- OSBA Black Caucus Scholarship
- Legislative

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Appointees

- Delegates to OSBA Annual Conference: Mrs. Gaiter, delegate and Ms. Mumin, alternate
- OSBA Legislative Liaison: Mrs. Gaiter

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-01-19-04

5-0

Waiver of the Reading of the Minutes

Moved by Mr. Freeman and seconded by Mrs. Gaiter to approve the waiver of the reading of the minutes in accordance with Section 3313.26, Ohio Revised Code, this Board of Education waives the reading of the minutes of the preceding meetings as long as the requirements of cited section ORC are met.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-01-19-05

5-0

Board Service Fund

Moved by Ms. Gaiter and seconded by Mr. Freeman to approve the Service Fund for Board Members (ORC 3315.15) for expenses accrued at \$20,000.00 (BOE 6231, BOE 0154, and BOE 0147), at a maximum of \$4,000.00 per board member for reimbursable expenses for calendar year 2019.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter, Ms. Mitchell

Nays – None

Motion carried

R-01-19-06

5-0

The Board has decided to discuss standard conferences and Board professional development at the next work session in February.

[Item 1.10 Board Travel – Non-Standard Conferences - removed from agenda.]

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following consent agenda items 2.1-2.16:

- 2.1 Investment Authority. The Treasurer will be authorized and directed to invest monies surplus to the immediate needs of the school district in a manner authorized by law which will accrue the greatest fiscal benefits to the school district; to provide a monthly report of investments and earnings thereof; to provide compliance with the Ohio Revised Code on accounting and subject investments; and to provide a prorated apportionment of earnings. (BOE 6144).
- 2.2 Authorization of Payments of Claims on School Fund.
 - A) Authorization given to pay, between regular meetings, all fixed bills, claims, and other such documents bearing discount, within the limits of the appropriate, and other documents that are due and for which the materials have been received. All such bills and claims by the Treasurer shall be reported to the Board at the next regular meeting. In addition, all transfers from account to account and fund to fund made by the Treasurer shall be reported to the Board at the next regular meeting.

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- B) Authorization to be given as provided in Section 3313.18, Ohio Revised Code, to dispense with the adoption of resolutions authorizing the purchase or sale of property, except real estate, the employment, appointment or confirmation of officers and employees, except as otherwise provided by law, the payment of debts, or claims, the salaries of the superintendent, teachers or other employees, if provision therefore is made in such annual appropriation resolution, or approving warrants for the payment of any claim from school funds, if expenditure for which such warrant is issued and provided for in such annual appropriations resolution. (BOE 6470).
- 2.3 Procedure for Opening and Reporting Bids. When advertisements for bids are published, and the bids received on the appointed date and time, that those bids be immediately opened by the Treasurer at the designated time or by designated representative, that the bids be immediately publicly read, and that a report of the bids received by made to the Board of Education at the next Regular or Special meeting. (BOE 6320).
 - 2.4 Pepple & Waggoner Law Firm. Appoint and approve Pepple & Waggoner for representation of the WHCSD for all legal matters pertaining to the district.
 - 2.5 Taft Stettinius & Hollister LLP Law Firm. Appoint and approve Taft Stettinius & Hollister LLP (Taft) for representation of the WHCSD for legal matters pertaining to the district.
 - 2.6 Squire Patton Boggs LLP-Rick Manoloff (Bond Counsel). Appoint and approve Squires Patton Boggs, LLP, for representation of the WHCSD for purposes of Bond Counsel.
 - 2.7 Approve securing membership with the OSBA Legal Assistance Fund to provide general and limited legal services for the district for 2019, at a cost not to exceed \$250.00.
 - 2.8 Board Compensation. Approve the board compensation for Board of Education members to be paid \$125.00 per regular/special meeting, plus mileage for meetings out of the district, at the rate provided by the Internal Revenue Service (IRS).
 - 2.9 Advances on Tax Settlements. Authorize the Treasurer to secure advances on local taxes from the Cuyahoga County Auditor when funds are available and payable to the district. (BOE 6220).
 - 2.10 Agents of the Board. Designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms without further Board approval. (BOE 6110).
 - 2.11 Debt Service Resolution/Fund to Fund Transfers. Authorize the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations with subsequent board approval.
 - 2.12 Issuing Purchasing Orders. Authorize Superintendent as the purchasing agent of the district, within adopted appropriations, for purchases up to \$25,000.00.
 - 2.13 Donations to the District. Authorize the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education with subsequent board approval. (BOE).
 - 2.14 Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. (BOE 3120 and 4120) Payroll will be disbursed after board approval.

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- 2.15 Accepting Resignations. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. (BOE 3140 and 4140).
- 2.16 Superintendent is spokesman for the district. Approve the Superintendent as spokesman for the Warrensville Heights City School District.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-01-19-07

5-0

Tax Budget Fiscal Year 2018-2019

Moved by Mrs. Gaiter and seconded by Mrs. Mumin to approve the resolution of the 2019 Tax Budget and instruct the Treasurer to file the Alternative Tax Budget Information to the Cuyahoga County as required by the County Fiscal Officer on or before January 19, 2019.

Vote:

Ayes – Mrs. Elba, Mr. Freeman, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell

Nays – None

Motion carried

R-01-19-08

5-0

Announcements

Superintendent Jolly announced that the City of Warrensville is researching a potential opportunity to move into the old South University building with an offer to include the Board of Education; he stated that Mayor Sellers will present the potential opportunity at the next Board Meeting. Mr. Jolly continued with further announcements that included the need for a future work session to discuss the future use and demolition of the three remaining elementary buildings upon the completion of the new Randallwood Building, he added that the current demolition of the old Randallwood building is 50% complete. Mr. Jolly noted that an executive session will be needed with the Board at the next meeting with proper notice and purpose to follow. Mr. Jolly concluded his announcements with the remembrance of John Fuller in the school community.

Mrs. Gaiter announced that House Bill 343 did not pass and thanked the OSBA Legislative efforts. President Mitchell announced that two Board Members will be traveling to the NSBA Advocacy Institute and Equity Symposium.

Adjournment

Moved by Mrs. Gaiter and seconded by Mrs. Mumin that the Board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mr. Freeman, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell

Nays – None

Motion carried

R-01-19-09

5-0

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Meeting adjourned at 7:45 p.m.

2/27/2019
DATE

Tracey W. Fisher
PRESIDENT

ATTEST:

[Signature]
TREASURER

"This meeting has been audio recorded and that recording is made a part of these minutes."