

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 15-16

INFORMATIONAL MEETING

BEAR GRAPHICS 800-325-8994 FORM NO. 10148

Held

MAY 12,

20 16

The Informational Meeting of the Warrensville Heights Board of Education was held on Thursday, May 12, 2016, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Gaiter called the meeting to order and asked the Interim Treasurer, John W. Scott, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Gaiter requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Mr. Freeman and seconded by Ms. Mitchell to accept the informational meeting Agenda, dated May 12, 2016.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-05-16-92

5-0

Personnel - Administrative

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the contract for John W. Scott, as Interim Treasurer, effective April 23, 2016, ending upon notification by the Board of Education that employee services are no longer needed. At the effective rate of \$75.00 per hour, not to exceed 25 hours per week.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-05-16-93

5-0

Financial Report

- Review of Treasurer's Report and Financial Recommendations reported by John W. Scott, Interim Treasurer, on the following: 2.1 Cash Reconciliation and Financial Report for March, 2016; 2.2 Five-Year Forecast and Assumptions; and 2.3 Budget Transfers.

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 2.1-2.2:

- 2.1 Approve the Cash Reconciliation and Financial Report for March 2016.
- 2.2 Approve the Five-Year Forecast and Assumptions.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-05-16-94

5-0

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 15-16

INFORMATIONAL MEETING

BEART GRAPHICS 800.325.8094 FORM NO 10148

Held

MAY 12,

20 16

Superintendent's Recommendations

- Review of Superintendent's recommendations by Mr. Donald Jolly—review and discussion of the following personnel items:

Administrative

- 3.1 Resignation.
- 3.2 Substitute Administrator.
- 3.3 Non-Renewal Substitute Administrators.
- 3.4 Administrator Contract.
- 3.5 Contract Renewal – Middle School Principal.
- 3.6 Contract Renewal – Coordinator II.
- 3.7 Executive Administrative Assistant.
- 3.8 Executive Administrative Assistant.
- 3.9 Linkage Coordinator.
- 3.10 Contract Renewal – Director of Business Affairs.
- 3.11 Contract Renewal – Curriculum and Instruction Specialist.
- 3.12 Director of Human Resources.
- 3.13 Supervisor of Transportation.

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 3.1-3.2:

- 3.1 Approve the resignation of Stephanie Eafford, Principal, Eastwood Elementary School, effective June 30, 2016.
- 3.2 Offer employment to Kim Mack, as Substitute Administrator, for the remainder of the 2015-2016 school year, at the established rate of \$200.00 per day. Payable from General Fund. Effective June 3, 2016.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-05-16-95

5-0

Certified

- 4.1 Resignation.
- 4.2 Retirement.
- 4.3 Non-Renewal Supplemental Coaching.
- 4.4 Non-Renewal Supplemental Non-Coaching.
- 4.5 Non-Renewal Substitute Teachers.
- 4.6 Stipends for Resident Educator Mentors.
- 4.7 School Counselors.
- 4.8 Summer School Administrators – cost \$70,383.62, payable from General Fund.

Classified

- 5.1 Retirement.
- 5.2 Secretary III – 10-Month.
- 5.3 Non-Renewal Substitute Paraprofessional.
- 5.4 Non-Renewal Substitute Food Service.
- 5.5 Non-Renewal Substitute Secretaries.
- 5.6 Non-Renewal Substitute Custodians.
- 5.7 Non-Renewal Substitute Security.

Non-Personnel & Program Resolution

- 6.1 Donation from Le' Angel Management.
- 6.2 Donation from Jasmine Howard and Stacey Howard-Crowell for perfect attendance raffle.

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 15-16

INFORMATIONAL MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

MAY 12,

20 16

- 6.3 Donation from City of Warrensville Heights.
- 6.4 Donation from Matthew Howard, Councilman, City of Warrensville Heights.
- 6.5 Agreement – WVIZ–NOTA, cost \$5,000.00, payable from General Fund.
- 6.6 Amendment -- Horizon Education Center MOU, 2015-2016 and 2016-2017 school years. Cost \$346,000.00, payable from 21st Century Community Learning Grant.
- 6.7 Agreement – Blue Technologies Smart Solutions, cost \$177,000.00, payable from General Fund.
- 6.8 Purchase – Plato Courseware Secondary Academic Licenses, cost \$10,000.00, payable from Title I.
- 6.9 Amendment – Educational Service Center of Cuyahoga County, cost \$61,800.00, payable from General Fund.
- 6.10 Agreement – North Coast Therapy Associates, cost \$70,000.00, payable from General Fund.
- 6.11 Agreement – LT Transportation, cost \$70,000.00, payable from General Fund.
- 6.12 Agreement – United Cerebral Palsy Association, cost \$25,000.00, payable from General Fund.
- 6.13 – Purchase – Project Lead the Way (PLTW), cost \$12,170.00.
- 6.14 – Job Descriptions:
 - Communications Coordinator.
 - Human Resources Generalist.
 - Data and Assessment Coordinator.
 - Secondary Academic Coordinator.
 - Pupil Services.
- 6.15 Program – Effective Leadership Academy (ELA).

6.14 Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following job descriptions:

- Communications Coordinator.
- Human Resources Generalist.
- Data and Assessment Coordinator.
- Secondary Academic Coordinator.
- Director Pupil Personnel Services.

Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – Mrs. Elba

Motion carried

4-1

R-05-16-96

Committee Reports

- Building/Grounds – Mr. Freeman and Mrs. Mumin.

Unfinished Business/New Business

- 7.2 Treasurer's search update – narrowed down to three candidates – next meeting will be held on Tuesday, May 17, 2016, at 6:00 p.m., at administration building.
- 7.3 Retirement dinner updated – tentative date June 16, 2016, at Granite City Restaurant for retirees/guests/employees.
- 7.4 Policy Revisions – Volume 34 No. 2 – 2nd Reading. President Gaiter will contact NEOLA.

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 15-16

INFORMATIONAL MEETING

BEAUGRAPHICS 800.375.8094 FORM NO 10148

Held MAY 12, 20 16

VOLUME 34.2	
Policy No.	Title
1130	Conflict of Interest
3113	Conflict of Interest
4113	Conflict of Interest
4162	Drug and Alcohol Testing for CDL License Holders
5200	Attendance
5223	Release Time for Religion Instruction
5320	Immunization
6110	Grant Funds
6111	Internal Control
6112	Cash Management of Grants
6114	Cost Principals – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel and Reimbursement
7300	Disposition of Real Property/Personal Property
7310	Disposition of Surplus Property
7450	Property Inventory
8500	Food Service
9270	Equivalent Education Outside the Schools (Home Schooling)
0160	By Laws and Policies - Meetings

Announcements

- Upcoming board meetings—all meetings will be held at the High School, in room 154, beginning at 7:00 p.m.
 - Special Meeting – Tuesday, May 17, 2016, at 6:00 p.m., at the Administration Building.
 - Regular meeting – May 26, 2016.
 - Informational meeting – June 9, 2016.

Adjournment

Moved by Mr. Freeman and seconded by Ms. Mitchell that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-05-16-97

5-0

Meeting adjourned at 8:05 p.m.

6/27/16
DATE

Mellicent M. Gaiter
PRESIDENT

ATTEST:

John W. Scott
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”