

## RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 32-16

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

NOVEMBER 10,

20 16

The Regular Meeting of the Warrensville Heights Board of Education was held on Thursday, November 10, 2016, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Gaiter called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

#### Pledge

President Gaiter requested all stand to recite the Pledge of Allegiance to the Flag.

#### Agenda

Moved by Mr. Freeman and seconded by Ms. Mitchell to accept the regular meeting Agenda, dated November 10, 2016.

#### Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-189

5-0

#### Minutes

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the minutes dated October 10, 2016 – Special Meeting; and October 27, 2016 – Regular Meeting;

#### Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-190

5-0

#### Presentations

- Anti-Bullying Program - Coach Littlejohn presented and update to the Board in regards to a leadership program that relates to bullying problems. She mentioned that the program is a transformation company specializing in leadership coaching stating that attendance is half of the battle and that the program utilizes the full court press which is the method used in sports when a team is behind such as in public education often. Board Member Freeman inquired if the program works with parents also and she said yes. Ms. Mitchell asked if the program attempts to find the sources of bullying problems and President Gaiter asked how the program is initiated at the schools. Coach Littlejohn answered all inquiries. Board Member Mumin asked if the students are selected and Coach Littlejohn explained that this is a leadership coaching program for principals of schools and other leaders. President Gaiter inquired teachers in the audience to comment of which a teacher stated that the presentation was great and she used some of the coaching techniques already while another teacher stated that the presentation at Eastwood had scholar gravitating toward Coach Littlejohn.
- Warrensville Heights High School Band – Various band students presented an update to the Board in regards to the recent band trip to North Carolina. The WHCSD Band won the competition there and two students were invited back for the North Carolina dance team and scholarship opportunities. The band

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members thanked the Board of Superintendent Jolly for the opportunity to travel to see the program at North Carolina and participate in the competition. Board Member Freeman commended Band Director Keeton on a great job, well done.

Executive Session

Moved by Mr. Freeman and seconded by Mrs. Mumin that the board enter into executive session for the purpose of discussing with legal counsel matters required to be kept confidential and subject to attorney-client privilege.

## Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-191

5-0

Entered into Executive Session at 7:30 p.m.

Moved by Mr. Freeman and seconded by Ms. Mitchell that the board return to public session.

## Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-192

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Returned to Public Session at 7:50 p.m.

Financial Report

- Treasurer Dr. Michael Rock provided an update in regards to interest revenue earned to date since the District opened the STAR Ohio account which is at \$32,000 in comparison to the prior year interest revenue of \$8,000 annual amount. Dr. Rock also explained the super blanket purchase orders that will cover the cost of utilities for the remainder of the school year.
- 2.2 Moved by Mr. Freeman and seconded by Ms. Mitchell to approve a super blanket purchase order to cover utilities for various buildings within the district, for the remainder of the 2016-2017 school year. At an approximate cost of \$311,000.00. Payable from General Fund.

## Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-193

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Superintendent's Recommendations

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following consent agenda items 3.1-3.3 (Certified):

- 3.1 Accept the resignation from the following individual:
  - Brianna Scimone, Science Teacher, Middle School, effective September 30, 2016.

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(3.1 Board Member Elba questioned the resignation of the Science Teacher since this is a difficult subject to get subs for, while Mr. Jolly stated that all attempts were made to have the teacher stay for the school year. Mr. Freeman stated that Mr. Jolly will coordinate with teachers to keep science supported and Mr. Jolly referred to Board Policy 4120 and his plans to keep the subject covered for the educational program.)

- 3.2 Offer employment to the following individuals for the Supplemental Coaching contract listed, for a period of one (1) year, effective for the 2016-2017 school year, according to the negotiated supplemental contract.

Name	Position	Salary
Brian Swift	Boys Head Coach – HS Basketball	N/A
Clarence Brown	Asst. Coach – HS Basketball	\$2,000.00
Randy Tucker	Asst. Coach – HS Basketball	\$1,000.00
Paul Martin	Asst. Coach – HS Basketball	\$2,000.00
Dominic Mann	JV Coach – HS Basketball	\$3,200.00
Kenneth Atkinson	Freshman Coach – HS Basketball	\$3,200.00
DeSean Washington	Head Coach – HS Wrestling	\$3,400.00
Leon Allen	JV Coach – HS Wrestling	\$3,200.00
Samantha Campbell	Girls JV Coach – HS Basketball	\$3,200.00
Valerie Thomas	Girls Coach – MS Basketball	\$3,000.00
Rayshawn Clements	Boys Coach – MS Basketball	\$3,000.00
Michael Robertson	Boys Coach – MS Wrestling	\$2,800.00

- 3.3 Offer employment to Bruce Davis, as Linkage Coordinator, for the 2016-2017 school year; beginning November 14, 2016, at the established annual salary of \$38,320.00 (pro-rated), contingent on CTAG program funding from Cuyahoga County Ohio Family & Children First Council. Employment from January 1, 2017 to June 30, 2017 is contingent on funding as noted above, and paid based on the daily rate of \$147.38 for work days. Payable from CTAG Grant.

Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-194

5-0

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 4.1-4.6 (Classified):

- 4.1 Offer employment to Eileen Kordic, as a Bookkeeper, beginning November 21, 2016, at the established rate of \$16.31 per hour. Payable from General Fund.
- 4.2 Offer employment to Steven Richardson, as an in-school suspension Paraprofessional, at the Middle School, for the 2016-2017 school year, beginning on November 14, 2016, at the established rate of \$16.25 per hour. Payable from General Fund.
- 4.3 Offer employment to Darlene Jones, as a Lunch Aide for the 2016-2017 school year, beginning on November 14, 2016, at the established rate of \$9.85 per hour. Payable from General Fund.
- 4.4 Offer employment to Torri Wimbs, as a Lifeguard, for the 2016-2017 school year; beginning November 14, 2016. At the established rate of \$13.00 per hour. Payable from General Fund.

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Held \_\_\_\_\_ NOVEMBER 10, \_\_\_\_\_ 20 16 \_\_\_\_\_

- 4.5 Offer employment to Raphael Tarrant, as a Substitute Security Officer, as and when needed for the 2016-2017 school year. At the established rate of \$12.00 per hour. Payable from General Fund.
- 4.6 Offer employment to Linder Graham, as a Substitute Paraprofessional, as and when needed for the 2016-2017 school year. At the established rate of \$10.00 per hour. Payable from General Fund.

## Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – Mrs. Elba

Motion carried

R-11-16-195

4-1

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 5.1-5.7 (Non-Personnel and Program Resolutions):

- 5.1 Approve the following Resolution Regarding Student Suspension Appeal Adopting the Designee's Decision Affirming Suspension.

Whereas, based upon the evidence presented at the suspension appeal hearing, the Board of Education's designee found and determined that, on or about October 18, 2016, Student #1, a student of the Warrensville Heights City School District, was suspended for five (5) days in violation of Level II (Fighting) Paragraph 22 of the student code conduct and;

Whereas, based upon the foregoing finding, the Board of Education's designee decided to affirm the suspension of Student #1 and provided the student and his/her parents with written notice of such decision; and

Whereas, the Board of Education wishes to adopt the decision of its designee.

Now, Therefore, Be It Resolved by the Board of Education of the Warrensville Heights City School District, County of Cuyahoga, State of Ohio, that:

Section 1: The Board hereby adopts the decision of its designee affirming the suspension of Student #1.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all of deliberations of this Board and of any of its committees that resulted in those actions were in meetings open to the public, or otherwise in compliance with the law.

- 5.2 Enter into an agreement with the Education Service Center of Cuyahoga County for the Ohio On-Line Learning Program for online educational services for the 2016-2017 school year. At the cost of \$2,640.00/full-time; \$1,000.00/equipment per year and \$275.00/course for part-time students. Payable from General Fund.
- 5.3 Enter into an agreement with Cuyahoga County Board of Developmental Disabilities (CCBDD), to provide technical support for individuals with developmental disabilities. Effective January 1, 2017 through December 31, 2017. This is standard operating procedure. No cost to the District.
- 5.4 To enter into an agreement with ANet for Professional Development for Administration and Instructional Leadership Team. Cost \$1,500.00, payable from General Fund.

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- 5.5 Approval of an out of State field trip to Morehouse College, Spelman College, Clark-Atlanta University and other Historical Monuments in Atlanta, GA.
- 5.6 Enter into an agreement with the School of Cleveland Ballet to provide programs to twenty (20) 6<sup>th</sup>-8<sup>th</sup> grade scholars for the remainder of the 2016-2017 school year, in 15 week sessions, beginning January 9, 2017. At a cost of \$200.00 per session. Payable from General Fund.
- 5.7 Approve the initiation of high school transportation and declaring impracticality in respect to eligible non-public schools at a cost of \$250.00 per scholar. Payable for General Fund.

(5.7 Superintendent Jolly stated that this motion will become an annual motion in regards to assessing if high school transportation is feasible for the operations an budget of the District.)

**Vote:**

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

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Unfinished Business

- 6.1 Committee Reports.
- 6.2 Second (2<sup>nd</sup>) Reading of Revised Policy and By Law.

Policy No.	Title
3223	Standards-Based School Counselor Evaluation
0165.1	Regular Meetings

- 6.3 Achiever for Board Leadership and Team Development.
- 6.4 Training on Robert’s Rules. Ms. Mitchell stated that the training will help the group assess individual strengths and help the Board team work together. Mr. Freeman stated that yes this is a good program to participate in as a Board and Mrs. Mumin stated that the Board needs to act more like a team and she is all for the training. Mrs. Elba stated that it does not matter.
- 6.5 Discussion of Board Meeting Dates. Board President Gaiter continued the discussion on changing the format of the meetings to one regular meeting and one work session without voting to hear more about programs, review policy, review business, and reach out to other districts. Ms. Mitchell stated that this would be a good opportunity for the community to see the Board at work including the community and Mrs. Mumin stated that this may help the Board stick to focus on the point on hand which is improving the district to excellence.

New Business

- 7.1 Discussion regarding confidential attorney-client information. Board President Gaiter and Vice President Freeman presented a resolution with details on how Board members will review detailed attorney client privilege legal bills as required by Ohio Revised Code. Mrs. Gaiter reminded the Board that this is a group of five Board Members all with individual rights. Ms. Mitchell stated that no one is being prevented from reviewing the legal invoices, that parameters are being placed in order to comply with the law. Mrs. Elba stated that the Board is spending too much time on a resolution and she wants to review to see if there are problems and that she is flattered with the attention. Mrs. Mumin stated that Mrs. Elba has a right to say what she wants to. President Gaiter stated that this is all being done within legally following the ORC and that there is a trust issue with protected client attorney information.

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Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the consideration of Attorney-Client Privilege for Itemized Legal Bills.

Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – Mrs. Elba

Motion carried

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- 7.2 Organizational meeting set for January 5, 2017, at 7:00 p.m.

Announcements

- Upcoming board meetings—all meetings will be held at the High School, in room 154, beginning at 7:00 p.m. (Only one meeting in the month of November and December).
  - > Regular Meeting – December 8, 2016.
  - > Organizational Meeting – January 5, 2017.

Adjournment

Moved by Mr. Freeman and seconded by Mrs. Mumin that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-11-16-198

5-0

Meeting adjourned at 8:45 p.m.

12/20/16  
DATE

Melba M. Mumin  
PRESIDENT

ATTEST:

[Signature]  
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”