

# RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 26-18

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ OCTOBER 22, \_\_\_\_\_ 20 18 \_\_\_\_\_

The Regular Meeting of the Warrensville Heights Board of Education was held on Monday, October 22, 2018, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Freeman called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

### Pledge

President Freeman requested all stand to recite the Pledge of Allegiance to the Flag.

### Agenda

Treasurer Dr. Rock mentioned that section 1.4 should be removed since there are no minutes for Board approval, September 10, 24, and October 8, 2018 minutes will be on the next regular meeting agenda for Board approval. Dr. Rock also mentioned that there will be an edit on item 2.4 since there are actually two donations from Comfort Systems for Board approval.

Moved by Ms. Mitchell and seconded by Ms. Mumin to accept the Agenda, dated October 22, 2018 with the following corrections: Item 1.4 – remove “Minutes”; and Item 2.4 “Donation: Comfort Systems” – amend to include second donation “3 ft. of red carpet to Middle School”.

### Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Ms. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-153

5-0

### Public Participation

- A concerned parent stated that her child’s shoes were stolen today from the High School. Superintendent Jolly immediately referred the parent to the High School Principal Dr. Reynolds who was in the audience. Dr. Reynolds then met directly with the parent to address the parent’s concerns directly.

### Presentation

- Facilities Update: Mr. Steve Zannoni, WHCSD Owner’s Representative from Project Management Consultants provided an update to the Board in regards to the New Elementary Building Budget Status and CMR Contracts. Mr. Zannoni stated that the schematic design estimate is exceeding the project budget due to market conditions, steel & aluminum tariffs, and surrounding districts facing the same challenges. He mentioned that the OFCC used an escalation estimate in 2016 at 2.5% with the actual amount coming in at 5% the past two years. He then described the shortfall of \$3.8M by comparing the schematic design estimate of \$28.7M to the project budget of \$24.9M. He further explained that 30% of the materials for the project involve steel and aluminum such as building structure, window frames, door frames, roof decking and HVAC equipment. He listed five surrounding districts with their respective over budget percentages, Sandusky and Fremont are the highest at 40% over budget. Mr. Zannoni explained how the District will utilize \$1.4M in various District funds (Food service Fund, PI Fund, Interest, and Electrical Transformer through the Provider to account for part of the shortfall. In addition, the Phase 2 Bond/PI Levy

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includes an allocation of \$2.7M for Phase 1. Mr. Zannoni and Mr. Jolly stated that if Phase 2 does not pass, the New PreK-5 building square footage will be reduced and an old building may remain for operations (the project will be reconfigured). Mr. Zannoni stated that the OFCC may increase their contribution after the design is analyzed and he explained some additional project enhancements for the project. Owner's Rep Steve Zannoni concluded with an in-depth explanation of the construction manager at risk concept and the two CMR contracts with Infinity Construction that are on the agenda for Board approval.

- Phase 1 Architect Mark Salopek from GPD Group provided an update to the Board on the New Prek-5 building with architect renderings of the most current schematic design describing the layout, parking lots, entrances, and the overall project. The Board inquired about the wetlands section and the roof shape. Mark showed the Board the wetlands section that will have no construction or building on the wetlands and he also described how the roof is an alternate for the project with a description of what it would look like without the alternate.

### Superintendent's Updates

- Superintendent Jolly provided a brief update that concentrated on the recent asbestos issue in the High School Wrestling Room. Interim Business Manager Joe Fouche provided a description of how and what happened with the floor tiles, stating that an air quality study and swipe study was conducted. He added that the Cleveland EPA and Health Department stated that the situation did not require any building closures. Mr. Fouche stated that the District is awaiting final notice from the Cleveland EPA and Health Department. The area has been abated by an asbestos environmental company. Mr. Jolly concluded by announcing that the State of the Schools address is on Tuesday, October 23, 2018 at South Point, inviting all to attend.

### Tiger Way Award

- Kenya Hunt and Tasha Pettigrew from Human Resources presented the Tiger Way Awards to Curtis Bloxson and Lania Crawford, noting the extraordinary work they both do for the District scholars and the Tiger Way.

### Treasurer's Report and Financial Recommendations

Treasurer Dr. Rock provided an update to the Board in regards to the October 2018 Forecast on the agenda for Board approval. Dr. Rock stated that all five years of the forecast are funded for the District, with the District spending within current resources up to FY2021 (the first three years of the forecast). The Emergency levy that has renewed since 1990 will require a renewal by the latest of November 2020. There were two refinements to the draft forecast presented on October 8, 2018: the decrease in the future cost of insurance for the District in FY20-23 due to the savings of \$149,000 for the new plan that provides better coverage with a lower cost of premiums compared to prior years and the second refinement was an increase to projected operating transfers for the current FY19. The net effect was an overall decrease in expenditures, increasing the year end projected carryover fund balances. Dr. Rock reviewed the favorable Real Estate Tax revenue projections for the District and concluded that District initiatives such as seeking insurance savings and savings in the community schools deduction have a favorable impact on the five year forecast. Dr. Rock briefly reviewed the second reading of the Fiscal Planning Policy 6210 and upcoming Bond PI Levy November 6, 2018.

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following consent agenda items 2.2-2.5:

- 2.2 – Approve the Cash Reconciliation and Financial report for September 2018.
- 2.3 – Approve the 2018 October Five-Year Forecast as attached and presented to the Board.

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- 2.4 – Approve the donations from Comfort Systems USA, in the amount of \$2,632.00 for labor and material; and 50 gallon drum of Propylene Glycol and eight (8) hours of chiller technician labor for the 60 ton Trane Chiller at the District.
- 2.4A – Approve the donation from Comfort Systems USA--30 ft. of Red Carpet to the Middle School to use for special student events valued at \$319.00.
- 2.5 – Approve the second (2<sup>nd</sup>) reading of Board Policy 6210 Fiscal Planning for language regarding deficit spending as discussed and reviewed with the Board.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-154

5-0

3.1 Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the construction manager at risk contract with Infinity for construction of the new PreK-5 building in partnership with the OFCC as required by ORC and the CFAP program by OFCC (Ohio Facilities Construction Committee).

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-155

5-0

3.2 Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the contract amendment to construction manager at risk contract with Infinity for construction of the new PreK-5 building in partnership with the OFCC as required by ORC and the CFAP program by OFCC (Ohio Facilities Construction Committee).

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-156

5-0

Superintendent’s Recommendations

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 4.1-4.3, 4.5-4.6, (item 4.4 to be voted on separately): (Certified)

- 4.1 Amend and approve supplemental contract-- the name of “Desean Washington” to “Deshawn Howard” for Marching Band Director [\$4,080.00], that was board approved on September 24, 2018 (Agenda item 4.4).
- 4.2 Accept the resignation of the following:
  - Leila Flores, Teacher, High School, effective September 29, 2018.
- 4.3 Approve the Lateral Salary Change for the following individuals. Effective October 31, 2018. Payable from General Fund.

Name	New Step	Lateral Change
Matthew Rancourt	C-4	\$46,874.00
Shalimar Lewis	D-2	\$43,975.00
Regina Goggans-Jeffries	G-18	\$90,737.00
Lania Crawford	D-2	\$43,975.00
Candice Milton	D-5	\$51,091.00
Ami Schilian	E-12	\$70,406.00

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- 4.5 Offer employment to the following individuals for the Supplement Contract listed, for a period of one (1) year, effective for the 2018-2019 school year, according to the negotiated supplemental contract. Payable from General Fund.

Name	Position	Amount
Vida Posey	HS Drama Coordinator	\$2,081.00
Kimberly Ford	MS Drama Coordinator	\$2,081.00

- 4.6 Offer part-time employment to Marcia Anderson, as the Planetarium Coordinator, for a period of one (1) year, effective October 3, 2018, for the 2018-2019 school year; at the hourly rate of \$25.00, not to exceed \$15,000.00 annually. Part-time hours include Tuesday, Wednesday, and Thursday; 4-6 hours a day. Payable from General Fund.

Name	Position	Amount
Marcia Anderson	Planetarium Coordinator	\$25.00/per hr.

**Vote:**

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-157

5-0

4.4 Moved by Ms. Mitchell and seconded by Mrs. Mumin offer employment to the following individuals for the Coaching Supplemental Contract listed, for the 2018-2019 school year, at the established rate of pay listed according to the collective bargaining agreement.

Name	Position	Amount
Brian Swift	HS Boys Basketball Head Coach	(no salary)
Clarence Brown	HS Boys Basketball Asst. Coach	\$2,500.00
Randy Tucker	MS Boys Basketball Coach – 8 <sup>th</sup> grade	\$3,121.00
Dominic Mann	HS Boys Basketball JV Coach	\$3,329.00
Kenneth Atkinson	HS Boys Basketball Freshman Coach	\$3,329.00
Leon Allen	HS Wrestling Head Coach	\$3,537.00
Robert Waugh	HS Wrestling Asst. Coach	\$3,329.00
Michael Robertson Sr.	MS Boys Wrestling Coach	\$2,913.00
Steven Richardson	MS Girls Basketball Coach	\$3,121.00
Rayshawn Clements	MS Basketball Coach 7 <sup>th</sup> grade	\$3,121.00
Nicole Zeigler	HS Cheer Advisor	\$3,121.00
Antoine Morris	HS Football Asst. Coach	\$2,648.00

[Discussion--A Board Member inquired as to the salary amounts matching the WEA Contract, Superintendent Jolly stated yes the amounts match the WEA Contract.]

**Vote:**

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-158

5-0

Moved by Ms. Mitchell and seconded by Ms. Mumin to approve the following consent agenda items 5.1-5.3: (Classified)

- 5.1 Offer employment to the individual listed below, as a 12-Month Secretary-III, at the Recreation Center. Effective date October 15, 2018. Payable from General Fund.

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Name	Position/Location	Step	Salary
Alexis Dial	12-Month Secretary III/ Recreation Center	F-1	\$16.44/per hr.

- 5.2 Offer employment to the individual listed below, as a Substitute Food Service Worker for the 2018-2019 school year, at the hourly rate of \$9.00 per hour. Payable from General Fund.

Name	Position	Amount
Joynelle Franklin	Substitute Food Service Worker	\$9.00/per hr.

- 5.3 Offer a grant-based appointment to the following individuals, to serve as a Parental Involvement Specialist, beginning August 15, 2018, and ending on June 1, 2019, with a stipend of \$7,000.00 each year, not to exceed \$35,000.00. Payable from Title I Fund.

Westwood	John Dewey	Middle School
Tiffany Timmons	Tiffany Timmons	Salina Miller

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-159

5-0

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 6.1-6.5 (items 6.6 & 6.7 each to be voted on separately):

- 6.1 Approve the following Then and Now for United Cerebral Palsy (UPC) in the amount of \$51,234.50 for the 17/18 SY. Payable from General Fund.
- 6.2 Enter into an agreement with Partners for Success (PSI) to provide required tutoring services for eligible students residing in Warrensville Heights City School District geographic area but enrolled in non-public schools. Effective for the 2018-2019 school year. Cost \$32,163.40, payable from Title I Fund.
- 6.3 Enter into an agreement with Central Ohio Medical Review LLC for medical review services and related therapy referrals for students who are undergoing evaluation for, or receiving any of the related services of Occupational, Physical, or Speech/Language therapies, or Audiology services as a component of their IEP service plan for 2018-2019 school year. Cost not to exceed \$4,500.00. Payable from General Fund.
- 6.4 Approve the days and hours for the High School and Middle School Extended Day Program for the 2018-2019 school year; beginning October 29, 2018 through April 26, 2019. At a cost not to exceed \$19,800.00. Payable from Title I Fund.
- 6.5 Enter into an agreement with the High Schools That Work Northeast Ohio Region to provide technical assistance for School Improvement. At a cost not to exceed \$5,000.00. Payable from Title I – School Improvement Fund.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-160

5-0

6.6 Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the STEP Literacy Site Coordinator Position for the STEP Literacy Intervention Program which will focus on grades 1 at John Dewey, and 2 at Westwood. Cost \$4,500.00, payable from Title Fund.

[Discussion—removed the language—“and job description”.]

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## Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-161

5-0

6.7 Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the second amendment to the Closing the Achievement Gap Initiative (CTAG) with the Cuyahoga County. Amendment to include (a) extend the term, (b) increase the funds provided to the districts for services delivered under the terms of the contract and to include Exhibit III; distribution of \$511,800.00 additional funds.

## Vote:

Ayes – Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – Mrs. Elba

Motion carried

R-10-18-162

4-1

Announcements

- Board President Freeman announced the State of the School Address which will be at South Point Hospital October 23, 2018; the upcoming STEAM Club event, the football game with Bedford on Friday, and the Alumni Hall of Fame on October 27, with Mr. Freeman being inducted. Superintendent Jolly called for a moment of silence in regards to the recent passing of the Honorable Mayor Robert Nash, for the Village of Highland Hills, for the past 28 years.

Executive Session

Moved by Ms. Mitchell and seconded by Mrs. Mumin that the board enter into executive session for the purpose of having conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

## Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-163

5-0

(Entered into Executive Session at 8:35 p.m.)

(Returned to Public Session at 8:50 p.m.)

Adjournment

Moved by Ms. Mitchell and seconded by Mrs. Gaiter that the board adjourn the meeting.

## Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-10-18-164

5-0

Meeting adjourned at 8:50 p.m.

11/9/19  
DATE

ATTEST:

[Signature]  
PRESIDENT  
[Signature]  
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”