

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 31-16

REGULAR MEETING

BEAN GRAPHICS 800-325-8094 FORM 760 10/14

Held

OCTOBER 27,

20 16

The Regular Meeting of the Warrensville Heights Board of Education was held on Thursday, October 27, 2016, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Gaiter called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Gaiter requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Mr. Freeman and seconded by Ms. Mitchell to accept the regular meeting Agenda, dated October 27, 2016.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-10-16-179

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Minutes

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the minutes dated September 8, 2016 – Informational meeting; September 15, 2016 – Special meeting; and September 22, 2016 – Regular meeting.

Vote:

Ayes - Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-10-16-180

5-0

Public Participation

Vice President Freeman explained and read the policy on public participation stating that this information is provided on the public participation card and on the school website.

Presentations

- Warrensville Heights High School Band—HBCU Experience by Duane Keeton, Band Director presented an update on upcoming trip to North Carolina for the High School Band, which will also include a band competition and various other opportunities for our scholars such as a college tour.
- Tri-C—Early College Program by Dr. J. Michael Thompson, President, Tri-C Eastern Campus – presented an update to the Board in regards to WHCSD student attend Tri-C Academy and described how students can earn an associate degree in the process. He also mentioned how WHCSD scholars can increase their chances for an ultimate bachelor degree as the result of the program. Participation in the high school program increases the scholar's persistence and chances to complete a degree post-graduation. Board Member Elba reminded the representatives from Tri-C that physical education is not eligible, but still free at WHCSD High School. Board Member Freeman inquired if credits can be adjusted as scholars accelerate at different times. Dr. Thompson said yes and

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explained the power of learning cohort in the program. Board Member Mumin thanked Mr. Jolly for bringing the presentation in and Member Elba inquired if the courses are available in the summer, of which Dr. Thompson said yes.

Superintendent's Updates

Superintendent Jolly provided an update to the Board that included Mr. Swift assisting with arrangements for the football Cowboys community program to take place at the recreation center at WHCSD. Superintendent Jolly also mentioned that he will be meeting with parents that have bullying concerns. Mr. Jolly also expanded by stating that another coach will have arrangements for a community sport program, but reminded the Board that the organizations are not sponsored by WHCSD. He stated that the District will try its best to accommodate the community leagues and programs. Superintendent Jolly continued the update by mentioning the upcoming 8th grade trip to Washington and the recent successful State of the Schools meeting for WHCSD at South Point. Superintendent Jolly concluded by stating that it has been a long 16 months with a lot of cleaning up, establishing budgets to be good stewards of District spending, overtime costs containments, and anticipated savings with further projects for the District. Board Member Elba questioned what is being done for bullying concerns, of which Mr. Jolly stated he is working with parents. Board President Gaiter thanked Mr. Jolly for following up and identifying problems in order to rebuild trust. Mr. Jolly stated that all decisions are centered on making the best decisions for the interests of scholars. Board President Gaiter stated that the community is always welcome to the Board Meetings and Superintendent Jolly is always open to help.

Financial Report

Treasurer Dr. Michael Rock provided an update to the Board covering the October 2016 Five Year Forecast including a review of what is reported on the forecast, three years of historical financial information and five projected years. The forecast reports on the revenue and expenditures of the general fund of the District. The October 2016 Forecast depicts a positive fund balance for all five projected years and the District has lived within current resources for six years. Fiscal year 2017 is projected to be within current resources. Major revenue sources are tax revenue from real estate taxes and State Funding, accounting for 87% of total revenue. Major expenditures are personnel, benefits, and purchased services accounting for 93% of total expenditures. Overall expenditures are on the decline compared to fiscal years 2015 and 2016. Dr. Rock stated that the District will continue to analyze the factors that impact revenue and expenditures in order to provide the best educational program for the school community while maintaining a balance with the fiscal stewardship of taxpayer dollars.

2.2 Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the Five Year Forecast and Assumptions.

Vote:

Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-10-16-181

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Superintendent's Recommendations

Moved by Mr. Freeman and second by Ms. Mitchell to approve the following consent agenda items 3.3, 3.4, and 3.5 (Certified):

- 3.3 Approve the Lateral Salary changes for the following individuals. Effective October 31, 2016. Payable from General Fund.

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Name	New Step	Lateral Change
Nick Conti	E-15	\$73,069.73
Alexandria Glover	D-6	\$50,270.84
Candice Milton	C-3	\$41,951.00
Jessica Rini	D-10	\$59,192.14
Randy Salkin	E-15	\$73,069.73

- 3.4 Offer employment to the following individuals, for the Supplemental Contract listed, for a period of one (1) year, effective for the 2016-2017 school year, according to the negotiated supplemental contract. Payable from General Fund.

Name	Position	Salary
Alexandria Glover	MS Technology Liaison	\$500.00
Stephen Sanders	HS Technology Liaison	\$500.00
Tamika Paylor	MS Student Council	\$1,500.00

- 3.5 Offer employment to the following individual, for the Supplemental Coaching Contract listed, for a period of one (1) year, effective for the 2016-2017 school year, according to the neglected supplemental contract.

Name	Position	Salary
Matthew Rancourt	MS Asst. Football Coach	\$2,800.00

Vote:

Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-10-16-182

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Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 4.1-4.10 (Classified):

- 4.1 Approve the resignation of the following individuals:
 - Karim Malone, Security Officer, effective September 13, 2016.
 - Akima N. Gilliam, Substitute Paraprofessional, effective November 1, 2016.
- 4.2 Amend the termination date for Myron Newell, Security Officer board approved September 22, 2016, item #5.2. The correct termination date is August 29, 2016.
- 4.3 Offer employment to the listed individuals, as a Substitute Food Server, as and when needed for the 2016-2017 school year, beginning on October 31, 2016; at the established rate of \$9.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Jacqueline Cistrunk	Substitute Food Server	\$9.00/per hour
Amber Hodge	Substitute Food Server	\$9.00/per hour

- 4.4 Approval of reclassification for the following individuals for the positions listed below, effective August 18, 2016. Payable from General Fund.

Name	Position	Rate of Pay
Ramona Scarbrough	From Cook/Cashier to Head Cook	\$13.51/per hour
Martisha Robinson	From Cook/Cashier to Head Cook	\$13.04/per hour

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- 4.5 Offer employment to Henry Alexander, for a period of one (1) year, for the 2016-2017 school year, effective October 31, 2016. At the established rate of \$20,000.00 per year (pro-rated), not to exceed 32 hours per week.
- 4.6 Offer employment to the following individual, as Security Officers, for the 2016-2017 school year, beginning October 31, 2016; at the established rate listed below. Payable from General Fund.

Name	Position	Rate of Pay
Moresha Stevenson-Bey	Security Officer	\$14.47/per hour
Curtis Bloxson	Security Officer	\$14.47/per hour

- 4.7 Offer employment the listed individual, as Substitute Paraprofessional, as and when needed, for the 2016-2017 school year. At the established rate of \$10.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Antoinette Whitaker	Substitute Paraprofessional	\$10.00/per hour

- 4.8 Offer employment to the following individuals, as a Substitute Bus Driver, as and when needed for the 2016-2017 school year. At the established rate of \$12.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Kelvin Taylor	Substitute Bus Driver	\$12.00/per hour
James Malcolm	Substitute Bus Driver	\$12.00/per hour

- 4.9 Offer employment to the following individuals, as Substitute Security Officer, as and when needed for the 2016-2017 school year. At the established rate of \$12.00. Payable from General Fund.

Name	Position	Rate of Pay
Delmarr Calhoun	Substitute Security Officer	\$12.00/per hour
Devin Thomas	Substitute Security Officer	\$12.00/per hour

- 4.10 Offer employment to the following individuals, as Substitute Security, as and when needed for the 2016-2017 school year. At the established rate of \$10.00. Payable from General Fund.

Name	Position	Rate of Pay
Tyisha Blade	Substitute Secretary	\$10.00/per hour
Angie Hubbard	Substitute Secretary	\$10.00/per hour

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

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R-10-16-183

Moved by Mr. Freeman seconded by Ms. Mitchell to approve the following consent agenda items 5.1-5.12 (Non-Personnel and Program Resolutions):

- 5.1 Approve the Resolution approving the purchase of two (2), 71-passenger buses from the Ohio Schools Council, at a cost not to exceed \$167,500.00. Payable from Permanent Improvement Fund.
- 5.2 Approve the following Resolution Regarding Student Suspension Appeal Adopting the Designee's Decision Affirming Suspension:

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The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Whereas, based upon the evidence presented at the suspension appeal hearing, the Board of Education's designee found and determined that, on or about Friday, August 26, 2016, Student #1, a student of the Warrensville Heights City School District, violated Level II Paragraph #22 entitled Fighting, and

Whereas, based upon the foregoing finding, the Board of Education's designee decided to affirm the suspension of Student #1 and provided the student and his/her parents with written notice of such decision; and

Whereas, the Board of Education wishes to adopt the decision of its designee.

Now, Therefore, Be It Resolved by the Board of Education of the Warrensville Heights City School District, County of Cuyahoga, State of Ohio, that:

Section 1: The Board hereby adopts the decision of its designee affirming the suspension of Student #1.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those actions were in meetings open to the public, or otherwise in compliance with the law.

- 5.3 Approve the Resolution Regarding Student Suspension Appeal Adopting the Designee's Decision Modifying Suspension:

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Whereas, based upon the evidence presented at the suspension appeal hearing, the Board of Education's designee found and determined that, on September 27, 2016, Student #1, a student of the Warrensville Heights City School District, was in violation of Level II, Paragraph 19, of the Code of Student Conduct for disruption; and

Whereas, based upon the foregoing finding, the Board of Education's designee decided to modify the suspension of Student #1 as follows: modify five (5) day suspension to three (3) day suspension and two (2) days of ISS and provided the student and his/her parents with written notice of such decision; and

Whereas, the Board of Education wishes to adopt the decision of its designee.

Now, Therefore, Be It Resolved by the Board of Education of the Warrensville Heights City School District, County of Cuyahoga, State of Ohio, that:

Section 1: The Board hereby adopts the decision of its designee modifying the suspension of Student #1.

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Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those actions were in meetings open to the public, or otherwise in compliance with the law.

- 5.4 Approve the amendment to board agenda item #6.2 Agreement – The Literacy Cooperative, which was approved at the regular board meeting held on September 22, 2016. [This amendment will increase the amount of the program to \$5,000.00 from the original amount of \$4,000.00. This increase is due to adding a second site coordinator. Payable from Title I Fund.]
- 5.5 Amend board agenda with Partners for Success and Innovation (PSI) to provide TESOL Teacher services, effective for the 2016-2017 school year. This amount was increased from \$58,390.80 to \$63,271.44 due to the hours increasing from 35 hours to 38 hours a week. Payable from Title I Fund.
- 5.6 Enter into an agreement with Partners for Success (PSI) to provide required tutoring services for eligible students residing in the Warrensville Heights City School District geographic area but enrolled in non-public schools. Effective for the 2016-2017 school year. Cost \$12,832.00, payable from Title I Fund.
- 5.7 Enter into an agreement with A+ Learning and Development Centers, LLC to provide required tutoring services for eligible students residing in the Warrensville Heights City School District geographic area but enrolled in non-public schools. Effective for the 2016-2017 school year. Cost \$643.40, payable from Title I Fund.
- 5.8 Approve the following Resolution Approving the Addendum to LGCA Service Provider Contract Internet Service:

This Addendum (the “Addendum”) is made to that certain LGCA Service Provider Contract for Internet Service, dated the 1st day of April, 2015 (the “Agreement”), and between Warrensville Heights City Schools (“Customer”) and Lake Geauga Computer Association (“Provider”). This Addendum to the Agreement is effective as of the later of the two signature dates set forth below (the “Addendum Effective Date”).

Whereas, Customer and Provider entered into the Agreement whereby Provider provides the Service to Customer at the Sites identified in the Agreement; and

Whereas, Customer and Provider each desire to reflect the inclusion of this Additional Services by revising Exhibit A to the Agreement through this Addendum.

Now, Therefore, in consideration for the mutual covenants and representations contained herein, the Parties hereby agree that the Agreement is amended as follows:

1. Attached Exhibit A: Supersedes Exhibit A of the original LGCA Service Provider Contract for the Internet Service Provider Contract, to addendum the following services for the remainder of the Agreement
 - a. To increase bandwidth from 200mb to 500mb
 - b. Annual amount increase from \$21,780 to \$34,500
2. Payments. Customer shall pay the Service Charges for each Additional Service (including Non-Recurring Remote Site Installation fees and Monthly Recurring Fees) in accordance with the terms of the Agreement and Exhibit A attached hereto.

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- 3. Compliance with Laws. Customer represents and warrants to Provider that the execution and delivery of this Addendum and the Agreement does not contravene or conflict with any other document or agreement (except for the Agreement) that Customer may be a party to, or contravene or conflict with any federal, state or local statute, ordinance, rule, regulation or other requirement of any governmental authority.
- 4. No Other Modifications. Except as a modified Addendum, all other terms of the agreement remain unchanged and in full force and effect. And such terms are incorporated by this reference and the parties reaffirm the terms and provisions of the Agreement.

All capitalized terms used herein and not otherwise defined herein shall have the same meanings ascribed to them in the Agreement. This Addendum does not constitute an offer by the Provider and it shall not be effective until signed by both Parties. For the convenience of the Parties, this Addendum and the attached Exhibit A of the Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

In Witness Whereof, the undersigned have executed this Addendum as of the Addendum Effective Date.

- 5.9 Enter into an agreement with the High Schools That Work Northeast Ohio Region to provide technical assistance for School Improvement. At a cost not to exceed \$5,000.00. Payable from Title I – School Improvement Fund.
- 5.10 To amend the College Now Agreement that was board approved July 28, 2016 (Agenda item 6.2). Cost \$1,875.00, payable from General Fund. [The original agreement with College Now was for 25 days of service, but there is a need to increase the days of service to 30 days.]
- 5.11 Enter into an agreement with Boiler Specialist to complete the re-tubing and boiler-out of one boiler at John Dewey Elementary, at a cost not to exceeded \$18,176.00. Payable from Permanent Improvement Fund.

(Superintendent Jolly described the urgent repair with further details provided by Business Affairs Director John Folkman. Board Member Mumin inquired about the details of the repair and Mrs. Elba asked about the replacement cost of the entire boiler. Mr. Folkman responded that the repair would get us through until new buildings.)

- 5.12 Accept the MOU with the Cuyahoga County Board of Health along with their partner Beech Brook to collaborate and support the work and services to be provided under the Teen Pregnancy Prevention grant funded by the Department of Health and Human Services Office of Adolescent Health.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

5-0

R-10-16-184

Unfinished Business

- 6.1 Committee Reports
- 6.2 Second (2nd) Reading of New By Law Protocol.

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the new By Law protocol for the second (2nd) reading.

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Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried R-10-16-185

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- 6.3 Board Member Mitchell noted that competition with charter schools was mentioned at the CUBE conference and the importance of working with the community to bring students back. Mr. Freeman mentioned the seminar by Mr. Singleton on equity between scholars with male and female students. Mrs. Mumin mentioned that it takes a village and good teachers in the system to build a great system, as she concluded the various sessions she attended at CUBE. Mrs. Elba mentioned the nationwide problem of human trafficking and the labeling of students upon first impressions. She also mentioned the session where the Superintendent of Dade County in Florida replaced 80% of the teachers in order to rebuild the District.
- 6.4 Superintendent Jolly stated that the High School busing program will require funds to be set aside for payment in lieu costs and he added that he will be bringing a recommendation to demolish the Randallwood Elementary building. Mrs. Elba inquired on data that depicts the status of various programs in the District, of which Mr. Jolly said he will follow up.

Superintendent's Recommendations

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda 3.1-3.2 (Certified):

- 3.1 Approve the retirement for the following individuals:
 - Denise C. Edwards, Music Teacher, Middle School, effective June 2, 2017.
 - Olivia Rusher, Librarian/Media Specialist, effective October 3, 2016.
- 3.2 Offer employment to Malka Dym, as Special Education Specialist, for a period of one (1) year, for the 2016-2017 school year, effective October 31, 2016. At the established salary of \$56,000.00 (pro-rated). Payable from IDEA Funds.

Name	Position	Annual Salary (pro-rated)
Malka Dym	Special Education Specialist	\$56,000.00 (pro-rated)

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried R-10-16-186

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New Business

- 7.1 First (1st) Reading of Revised Policy and By Law.

Policy No.	Title
3223	Standards-Based School Counselor Evaluation
0165.1	Regular Meetings

- 7.2 Board President Gaiter presented an update on the Achiever for Board Leadership and Team Development Pilot program for the District. Ms. Mitchell requested more information on the program and Mr. Freeman stated that the District would be one of about 10 participating in the leadership program. Mrs. Gaiter stated that it would cost about \$850.

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- 7.3 Board President Gaiter presented on a service that OSBA can provide to the Board of Education in parliamentary procedure at a cost not to exceed \$1,000. Vice President Freeman mentioned that this is good training for the Board and Ms. Mitchell stated that she is interested in using time more effectively in the meetings. President Gaiter expanded the discussion by proposing a restructuring of Board meetings to improve time and information sharing by having a regular meeting and a work session. Mrs. Elba stated that transparency is important to the school community. Mr. Freeman stated that the group needs to listen to all Board member concerns and statements.

Moved by Mr. Freeman and seconded by Ms. Mitchell to accept OSBA training on Robert's Rules of Order, not to exceed \$1,000.00.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-10-16-187

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- 7.4 Discussion of meeting dates. Propose to one regular meeting with options to have work sessions for specific topics, i.e. policy, personnel, etc.

Announcements

- Upcoming board meetings—all meetings will be held at the High School, in room 154, beginning at 7:00 p.m. (Only one meeting in the month of November and December).
 - Regular meeting – November 10, 2016.
 - Regular meeting – December 8, 2016.
- Board President Gaiter thanked all that attended the meeting and Mrs. Elba reminded all that the WHCSD scholars will be represented at the upcoming Capital Conference.

Adjournment

Moved by Mr. Freeman and seconded by Ms. Mitchell that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-10-16-188

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Meeting adjourned at 9:25 p.m.

DATE

12/22/16

ATTEST:

PRESIDENT

TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”