

**RECORD OF PROCEEDINGS**

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 20-19

## WORK SESSION MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ AUGUST 7, \_\_\_\_\_ 20 19 \_\_\_\_\_

The Work Session Meeting of the Warrensville Heights Board of Education was held on Wednesday, August 7, 2019, at 6:30 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Mitchell called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell,

Mrs. Michele Elba, absent--notified the Treasurer Dr. Rock that she will not be in attendance due to her attendance at the OSBA Regional Board Meeting to plan for the 2019 Capital Conference.

Mrs. Barbara A. Mumin absent at time of roll call.

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Mitchell requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Mr. Freeman and seconded by Mrs. Gaiter to accept the Agenda, dated August 7, 2019, with the following addition: Add "item 1.5 Superintendent's Updates".

Vote:

Ayes – Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-08-19-105

3-0

(Mrs. Mumin arrived at 6:32 p.m.)

Superintendent's Updates

Superintendent Jolly provided a preliminary review of anticipated report card scores and progress for the District with many benchmarks substantially improving for the District. He stated that all factors have increased for the District after reviewing the data. Mr. Jolly presented various performance indicators and the improvements the District has made. Mr. Jolly commended all staff and the teaching staff in particular for their hard work for WHCSD scholars. The Board was very happy with the information and asked various questions related to the data Mr. Jolly presented and what programs will be in place to continue to improve. Superintendent Jolly continued with a brief facilities update to the Board including the options for the Administrative Office, where he will seek consultation from experts for options on relocating, renovating, or building administrative offices for the District.

Consent - Emergency Voting

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following consent agenda items 2.1-2.14:

- 2.1 Approve the Then and Now for Cleveland Metropolitan School District for education for the 18/19 SY in the amount of \$46,000.00. Payable from General Fund.
- 2.2 Approve the Then and Now for Emmanuel Transportation District for the 18/19 SY in the amount of \$40,000.00. Payable from General Fund.

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- 2.3 To amend the effective start date for Lester McDonald, Supervisor of Building and Grounds, from 8/9/19 to 8/1/19. The agenda item 3.1 was board approved on July 17, 2019.
- 2.4 Approve the re-classification for the following individual for the position listed, effective August 1, 2019. Payable from General Fund.

Name	Reclassification-Position	Schedule Placement	Salary
Marie Spivey	From Bookkeeper III to Assistant to Treasurer	I	\$53,835.13

- 2.5 Offer employment to the following individual listed, a one year contract beginning August 1, 2019 through July 31, 2020. Payable from General Fund.

Name	Position	Salary
Lashelle Jefferson	Social Worker	\$55,989.03

- 2.6 Offer employment to the following individuals, as a Substitute Administrator, and as needed for the 2019-2020 school year, beginning August 14, 2019 through May 21, 2019; at the established rate of \$200.00 per day. Payable from General Fund.

Harold S. Booker	Jerlisa Calhoun
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- 2.7 Offer employment to the individual listed as a Cleaner/Custodian for the 2019-2020 school year, at the effective rate of \$18.41 per hour. Effective date August 9, 2019. Payable from General Fund.

Name	Position/Location	Step	Salary
Walter Woodard	Cleaner/Custodian – MS	G-2	\$18.41

- 2.8 Approve a personal service contract for [Savannah Flake] for Reading for a Better Future to provide professional development to the district on Co-Teaching and Universal Design for Learning for the 2019-2020 School Year, not to exceed \$13,100.00. Payable from IDEA Fund.
- 2.9 Offer employment to the individual listed as a Paraprofessional for The Roar Academy. At the effective rate of \$16.50 per hour. Effective date August 9, 2019. Payable from General Fund.

Name	Position/Location	Step	Salary
Ourtney Bryant	Paraprofessional/Roar Academy	Z-1	\$16.50/per hr.

- 2.10 Offer employment to the individual listed as a Bus Driver for the 2019-2020 school year. At the effective rate of \$18.80 per hour.

Name	Position/Location	Step	Salary
Ashley Aiken	Bus Garage	H-2	\$18.80

- 2.11 Offer employment to the following individuals for a period of one year, effective for the 2019-2020 school year. Payable from General Fund.

Name	Position/Location	Schedule Placement	Salary
Michael Dietlin	Band Teacher/HS/MS	A-3	\$42,450.00
Christine Gasch	Music Teacher/EW/WW	B-10	\$59,932.00
William Ready	Intervention Specialist/HS	D-10	\$64,524.00
Rachel Clingman	Graphics Teacher/HS	C-5	\$50,361.00
Julian Hischak	Spanish/MS	A-1	\$39,556.00
Aaron Eatman	Intervention Specialist/HS	D-6	\$54,799.00

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Name	Position/Location	Schedule Placement	Salary
Patricia Deal	Pre-K Teacher/JD	D-3	\$47,506.00
Naomi Lavette	Intervention Specialist/MS	A-1	\$39,556.00
Julie Bazilevich	Physical Education/WW/MS	A-6	\$48,239.00

- 2.12 Offer employment to the individual listed as a Paraprofessional. At the effective rate of \$17.34 per hour. Effective August 9, 2019 Payable from General Fund.

Name	Position/Location	Step	Salary
Ashley Williamson	Paraprofessional/JD	Z-2	\$17.34

- 2.13 Offer employment to Henry Alexander as an Attendance/Truancy Officer for the 2019-2020 school year, beginning August 1, 2019 through July 31, 2020; at the established rate of \$25.00 per hour not to exceed \$28,800.00; not to exceed 32 hours per week or 163 days. Payable from General Fund.
- 2.14 Enter into an agreement with ComDoc, Inc. to lease copy machines for all district buildings. At an effective cost of \$195,600.00. Payable from General Fund.

## Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-08-19-106

4-0

Board Policies

Board Policy Review: The Board reviewed various Board Policy amendments from the NEOLA volume 37.1 and 37.2 packages. Various Board Members drew attention to Board Member Conflict of Interest Policy and Due Process Policy. The Board noted the importance of avoiding conflicts of interest as noted in the policy. The Board noted the proper procedures and process noted in the Due Process Policy. The Board also reviewed the anti-harassment policies noting the potential need for further policy language in regards to Board member anti-harassment.

- 4.1 Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following policies—Volume 37, No. 1, for the Second (2<sup>nd</sup>) and Final Reading.

Volume 37, No. 1	
Policy No.	Title
0131	By Law – Functions
0141.2	By Law – Conflict of Interest
0164	By Law – Notice of Meetings
0165.1	By Law – Regular Meetings
0165.2	By Law – Special Meetings
0165.3	By Law – Recess/Adjournment
0166	By Law – Executive Session
0168	By Law – Minutes
0169.1	By Law – Public Participation at Board Meetings
1240.01	Non-reemployment of the Superintendent
1422	Non-Discrimination and Equal Employment Opportunity
1541	Termination and Resignation
1662	Anti-Harassment
2111	Parent and Family Engagement
2260	Non-Discrimination and Access to Equal Educational Opportunity

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<b>Volume 37, No. 1</b>	
<b>Policy No.</b>	<b>Title</b>
2261	Title I Services
2261.01	Parent and Family Member Participation in Title I Programs
2261.03	District and School Report Card
2370.01	Blended Learning
2700	Rescind School Report Card
3122	Non-Discrimination and Equal Employment Opportunity
3140	Termination and Resignation
3362	Anti-Harassment
4122	Non-Discrimination and Equal Employment Opportunity
4140	Termination and Resignation
4162	Drug and Alcohol testing of CDL License Holders and other Employees
4362	Anti-Harassment
5517	Anti-Harassment
5517.02	Sexual Violence
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.02	In-School Discipline
5610.03	Emergency Removal of Students
5611	Due Process Rights
6320	Purchase and Bidding
6325	Procurement – Federal Grants/Funds
8141	Mandatory Reporting of Misconduct by Licensed Employees
8403	School Resource Officer

## Vote:

Ayes – Mrs. Gaiter, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-08-19-107

4-0

- 4.2 Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following policies—Volume 37, No. 2, for the First (1<sup>st</sup>) Reading.

<b>Volume 37, No. 2</b>	
<b>Policy No.</b>	<b>Title</b>
0100	Revised By Law – Social Media
7540	Revised Policy – Technology
7450.04	Revised Policy – Staff Technology Acceptable Use and Safety
7544	Use of Social Media
7544 F1	Parent Authorization for an Employee’s personal use of Social Media with a Student based on a social relationship (Social Media Form)
7544 F2	Employee Certification to Permit use of Social Media with a Student based on a social relationship (Social Media Form)
5113.02	School Choice Options
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.03	Emergency Removal of Students
6320	Purchasing and Bidding
6325	Procurement – Federal Grants/Funds
6605	Crowdfunding

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Volume 37, No. 2	
Policy No.	Title
7540.02	Web Accessibility, Content, Apps, and Services
8400	School Safety
8500	Food Services
3120 F2	Revised Form – Form letter regarding Teachers who are not highly qualified
5113.02 F1	Revised Form – Supplemental Educational Service provider agreement
8330 F15	Revised Form – Checklist of Policies and Guidelines

## Vote:

Ayes – Mrs. Gaiter, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-08-19-108

4-0

Announcements

President Mitchell announced that convocation will be at 8:00 a.m., Friday, August 9, 2019, lunch will be served. She continued with announcements for the Blue and Gold Academy next week; first day of school on August 14, 2019; the Awards Committee Program is September 20, 2019; First Home Game is September 20, 2019; and Homecoming Night, September 27, 2019.

Adjournment

Moved by Mr. Freeman and seconded by Mrs. Gaiter that the board adjourn the meeting.

## Vote:

Ayes – Mrs. Mumin, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-08-19-109

4-0

Meeting adjourned at 7:44 p.m.

DATE \_\_\_\_\_

  
 \_\_\_\_\_  
 PRESIDENT

ATTEST:

  
 \_\_\_\_\_  
 TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”