

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 28-18

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held DECEMBER 10, 20 18

The Regular Meeting of the Warrensville Heights Board of Education was held on Monday, December 10, 2018, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Freeman called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell

Mrs. Barbara A. Mumin, absent.

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Freeman requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to accept the Agenda, dated December 10, 2018.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-12-18-175

4-0

Minutes

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following minutes October 22, 2018 – Regular meeting; and November 19, 2018 – Regular meeting.

Vote:

Ayes – Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – Mrs. Elba

Motion carried

R-12-18-176

3-1

Superintendent's Updates

- Superintendent Jolly presented an update to the Board including a draft Diversity Participation Plan to coordinate with minority equal opportunities with the District construction projects. Mr. Jolly described the goals of the Diversity Plan and labor segments. He also stated that there will be a Board Resolution for the Diversity Plan in an upcoming Board meeting in 2019.

Treasurer's Report and Financial Recommendations

Treasurer Dr. Rock provided an update to the Board that included a description of the Auditor of State Local Government Services (LGS) contract for future school years, the amended Gross Maximum Price GMP contract with Infinity for the Randallwood demolition project and site preparations, and the issuance of \$8.8M of Bonds by the District on December 13, 2018. Steve Putinski from UBS presented to the Board in relation to the process for local taxpayers to purchase the bonds locally from the retail arm of UBS.

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following consent agenda items 2.2-2.6:

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- 2.2 Approve the Cash Reconciliation and Financial Report for November 2018.
- 2.3 Approve the Super Black Purchase order for \$127,200.00, with Project Management Consultants LLC for the remainder of the school year for Owner's Representative services for the new Pre-K to 5 Building as per the Board approved contract. Payable from General Fund.
- 2.4 Approve the contract with the Auditor of State with Local Government Services for the GAAP report preparation for fiscal years ending June 30, 2020 and June 30, 2021 for costs not to exceed \$10,000.00 per year as stated in the contract. Payable from General Fund.
- 2.5 Approve the Organizational meeting as required by ORC for Wednesday, January 9, 2019, at 6:30 p.m., at the Warrensville Heights High School, Room 154.
- 2.6 Approve Infinity Construction GMP #1 corrected amended contract total to \$1,103,179.00, as attached for the Randallwood demolition and LFI to demolish the Cuyahoga County Public Library Warrensville Branch. Payable from Construction Funds 004 and 010

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-12-18-178

4-0

Board Policy Review

- 3.1 Revised Policy – Second (2nd) Reading. #6423 Use of Credit Cards Policy and #6510 Payroll Authorization

Policy No.	Title
6423	Use of Credit Cards
6510	Payroll Authorization

Superintendent's Recommendations

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following consent agenda items 4.1-4.2, 4.4-4.7 (item 4.3 to be voted on separately):

- 4.1 Accept the resignation of the following:
 - Belinda Dunning, Teacher, High School, effective May 24, 2019.
- 4.2 Accept the retirement of the following:
 - Brenda Abdelrasoul, Psychologist, effective May 24, 2019.
- 4.4 Approve a personal service contract for Mary Jean Amity, as Swimming Instructor, for High School scholars during the 2018-2019 school year; at the established rate of \$25.00 per hour, not to exceed \$10,000.00 annually. Payable from General Fund.
- 4.5 Offer employment to the following individual, as Long Term Substitute, for the 2018-2019 school year. At the established rate list (pro-rated). Payable from General fund.

Name	Position	Schedule	Salary
Leanne Lombardo	Music Teacher – JD	A-0	\$37,650.00 (Pro-rated) Effective date 12/14/18

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- 4.6 Approve the employment of the STEP Literacy Site Coordinator which will provide intervention for grade 1 at John Dewey, and grade 2 at Westwood, not to exceed \$5,000.00. Payable from Title I Fund.

Name	Position
Pamela Hughes	STEP Literacy Site Coordinator

- 4.7 Offer employment to the following individual for the coaching supplemental contract listed, for the 2018-2019 school year, at the established rate of pay listed according to the collective bargaining agreement. Payable from General Fund.

Name	Position	Amount
Emmanuel Lovelace	HS Band Auxiliary	\$1,530.00
Emily Morris	HS Band Auxiliary	\$1,530.00
Henry Hauley	HS Band Auxiliary	\$790.00

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Mr. Freeman

Nays – None

Motion carried

R-12-18-179

4-0

4.3 Mr. Jolly presented data to the Board in relation to a proposed increase to the administrative salary schedule noting recent increases to WEA and OAPSE for last year with OAPSE in current negotiations. Board members inquired as to how the High School compares to other buildings in the District, comparable Districts, a potential new administrative chart, accommodating on particular position on the salary chart, and the strategic plan. Mr. Jolly stated that the District needs to be competitive; the District is improving in academic performance due to the administrative efforts; and that a new administrative salary chart will be proposed.

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve a 2.75% increase to the administrative salary schedule effective January 1, 2019. Cost \$35,756.14, payable from General Fund.

Vote:

Ayes – Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – Mrs. Elba

Motion carried

R-12-18-180

3-1

5.1 Moved by Ms. Mitchell and seconded by Mrs. Gaiter to offer employment to the following individual, as Substitute Paraprofessional, as needed for the 2018-2019 school year at the established rate of \$10.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Alicia Berry	Substitute Paraprofessional	\$10.00/per hr.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-12-18-181

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Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following consent agenda items 6.1-6.8:

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- 6.1 Enter into an agreement with Bedford City School District for educational services provided to students foster placed in Bedford from Warrensville Heights City Schools for the 2018-2019 school year. Cost not to exceed \$25,000.00. Payable from General Fund.
- 6.2 Enter into an agreement with Upper Sandusky School District for educational services provided to students faster placed in Upper Sandusky from Warrensville Heights City Schools for the 2018-2019 school year. Cost not to exceed \$30,000.00. Payable from General Fund.
- 6.3 Enter into an agreement with Abraxas Schools for educational services provided to court placed students attending Abraxas Schools for the 2018-2019 school year. Cost not to exceed \$20,000.00. Payable from General Fund.
- 6.4 Enter into an agreement with Solon City School District for educational services provided to students foster placed in Solon from Warrensville Heights City Schools for the 2018-2019 school year. Cost not to exceed \$10,000.00. Payable from the General Fund.
- 6.5 Enter into an agreement with Norfolk School District for educational services provided to students foster placed in Norfolk from Warrensville Heights City Schools for the 2018-2019 school year. Cost not to exceed \$10,000.00. Payable from General Fund.
- 6.6 Approve the days and hours for the Westwood Extended Day Program for December 26-29, 2018 and January 2-4, 2019. Cost \$3,104.00, payable from Title I Fund.
- 6.7 Offer employment to the following individuals for the Westwood Extended Day Program for December 26-28, 2018 and January 2-4, 2019, at a rate of \$25.00 per hour and not to exceed \$3,200.00. Payable from Title I Fund.

Sherri Buford	Michelle Sullivan	Marshay Strong
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- 6.8 Approve collaboration with Warrensville Heights City School District, in collaboration with The Musical Theatre Project arts education program for the 2018-2019 school year. Cost \$1,584.00, payable from Title I Fund.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-12-18-182

4-0

New Business

- 7.1 Elect – Board President-Pro Temp.

Moved by Mrs. Gaiter and seconded by Ms. Mitchell to elect Ray Freeman as Board President-Pro Temp, for the January 9, 2019, organizational meeting.

Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Gaiter, Mr. Freeman

Nays – None

Motion carried

R-12-18-183

4-0

- 7.2 Updates from the 2018 OSBA Capital Conference: Mrs. Elba provided an update on recent professional development with NABSE in Baltimore mentioning a seminar on the challenges of African American girls in education with the Author being available to present training on utilizing the book presented at the seminar; while also providing an update on the OSBA Capital Conference on seminars related to school building construction and a session on biased and unbiased communications. Mrs. Gaiter presented on the legislation platform process at the OSBA Capital Conference, a building construction

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seminar, and a session presented by Donna Andrew from Pepple and Waggoner in relation to bullying and harassment intimidation describing the role of the administrator in bullying issues. President Freeman thanked Mrs. Elba and Mrs. Gaiter for their respective updates.

- 7.3 Meeting Discussion-2019: Ms. Mitchell presented some ideas for the Board meeting schedule and structure for 2019 for the Board to consider, including a Wednesday meeting instead of Monday, a 6:30 p.m. start time, and an informational section with voting in the second part of the meeting, all to be considered at the upcoming Organizational Meeting in January 2019.

Announcements

Superintendent Jolly announced that two interns from Cleveland State University were shadowing him for the day; President Freeman announced the upcoming Basketball games for the boys and girls teams; the upcoming STEAM Fair on December 18, 2019; Happy Holidays to the school community; and the upcoming Organizational Board Meeting on January 9, 2019, at 6:30 p.m.

Adjournment

Moved by Ms. Mitchell and seconded by Mrs. Gaiter that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-12-18-184

4-0

Meeting adjourned at 8:30 p.m.

1/23/2019
DATE

[Signature]
PRESIDENT

ATTEST:

[Signature]
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”