

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 31-17

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held DECEMBER 7, 2017

The Regular Meeting of the Warrensville Heights Board of Education was held on Thursday, December 7, 2017, at 7:00 pm., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Freeman called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

Pledge

President Freeman requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to accept the regular meeting Agenda, dated December 7, 2017, with correction to item 1.8 to add "Daniel Drew".

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-12-17-194

5-0

Minutes

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the minutes dated October 21, 2017 – Special meeting; and October 26, 2017 – Regular meeting.

Vote:

Ayes – Ms. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – Mrs. Elba

Motion carried

R-12-17-195

4-1

Presentations

- High School Seniors Janey Banks, Ronzell Clayton, and Deion Farmer--The class of 2018 presented a current fundraiser they are sponsoring for the class of 2018. The activity is selling Tiger Watches with the profits to go to the class of 2018. The students also mentioned a recent fund raiser at Five Below for the winter dance.
- ACE Program & Engineering Program – Nevi Jenkins and Daniel Drew. Mr. Jenkins and Mr. Drew presented on the ACE after school program in architecture for WHCSD students. They mentioned the increase in participation and mentors, while also providing an update on the recent field trip by the group that included to Lakewood Medical Hospital and the Amazon construction site. Mr. Drew presented an update on the Project Lead the Way program.

Superintendent's Updates

Superintendent Jolly presented an update to the Board including the Warrensville food bank, Tri-Heights fire program on News 5, the dancing classrooms program, Tiger 100 volunteer initiative, surrogate parents in special education, and the upcoming STEAM fair. Superintendent Jolly continued with describing the Facilities Committee selection process for architect and the recommendation for GDP group. He expanded by explaining the process for the next step as construction manager at risk and the new facility community engagement process that will start in January.

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Treasurer's Report and Financial Recommendations

Dr. Rock presented an update to the Board that included the November/December COPs finance timeline summary detailing the process from the preliminary document preparation, to bond underwriter selection, Moody's Bond Rating, Bond Insurance, finance closing, sale to investors, and ultimate proceeds for the new PreK-5 Building. The Certificates of Participation will be sold on December 12, 2017 and the District is anticipating a great rate due to the favorable rating from Moody's Investor Service and bond insurance from Build America Mutual. Municipal Fund Advisor Michael Prcela provided details on the importance of the Moody's rating, BAM, and the end of year market for investments. Dr. Rock concluded with a review of the expertise for the WHCSD Certificates of Participation Series 2017: Municipal Fund Advisor Michael Prcela, Bond Counsel Austin McGuan & Rick Manoloff, Bond Underwriter Kathleen Clark from Fifth Third Securities, Trustee Zions Bank Corp, and Frank Mammo at Moody's Investor Services.

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 2.2-2.4:

- 2.2 Approve the Cash Reconciliation and Financial Report for October 2017.
- 2.3 Approve the return of advances to the General Fund from various funds as listed on the TRANADV report:

| Fund | Description | Advance From General Fund (001) | Advance Returned to General Fund (001) |
|-------------|-----------------------------------|---------------------------------|--|
| 439 9217 | Early Childhood Education | \$167,552.64 | \$167,552.64 |
| 461 9217 | High School That Work | \$3,233.70 | 3,233.70 |
| 516 9217 | IDEA B | \$251,022.23 | 251,022.23 |
| 536 9217 | Title I School Improvement Sub | \$49,035.33 | 49,035.33 |
| 572 9217 | Title I | \$586,229.31 | 586,229.31 |
| 587 9217 | Early Childhood Special Education | \$8,459.80 | 8,459.80 |
| 590 9217 | Improving Teacher Quality | \$36,369.51 | 36,369.51 |
| 599 9217 | 21 st Century | \$111,666.80 | 111,666.80 |
| | Total | \$1,213,569.32 | \$1,213,569.32 |

- 2.4 Approval of a requisition in the amount of \$175,000 for a Super Blanket Purchase Order to Comfort Systems USA Inc., 7401 First Place, Oakwood Village, Ohio, 44146, for repairs and service to HVAC mechanical systems throughout the district for FY2018 and maintenance and service contracts for the High School and Middle School. Payable from General Fund and Permanent Improvement Fund.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mrs. Gaiter, Mr. Freeman

Nays – None

Motion carried

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Superintendent's Recommendations

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 3.1-3.3 (Certified):

- 3.1 Offer employment to the following individuals listed as an Intervention Support Tutor for the dates of January 8-March 23, 2017. This is a part-time position up to 100 days and up to six (6) hours per day at \$25.00 per hour, not to exceed \$12,000.00. Payable from Title I Fund.

| Name | Position | Rate of Pay |
|----------------|---------------------------------|-----------------|
| Paige Lowe | Intervention Support Tutor – MS | \$25.00/per hr. |
| Ellen Murfey | Intervention Support Tutor – MS | \$25.00/per hr. |
| Nichelle Davis | Intervention Support Tutor – EW | \$25.00/per hr. |

- 3.2 Offer employment to the following individuals, for the Westwood Extended Day Program for January 2-4, 2018, at a rate of \$25.00 per hour. Payable from Title I Fund.

| Name | Position | Rate of Pay |
|-----------------|-----------------------|-----------------|
| Sherri Buford | Westwood Extended Day | \$25.00/per hr. |
| Rachel Williams | Westwood Extended Day | \$25.00/per hr. |
| Irma Hernandez | Westwood Extended Day | \$25.00/per hr. |
| Marshay Strong | Westwood Extended Day | \$25.00/per hr. |
| Stephanie Mares | Westwood Extended Day | \$25.00/per hr. |
| Lisa Womack | Westwood Extended Day | \$25.00/per hr. |

- 3.3 Offer employment to the following individuals, for the Supplemental Non-Coaching contract listed, for a period of one (1) year; effective for the 2017-2018 school year, according to the negotiated supplemental contract. Payable from General Fund.

| Name | Position | Salary |
|-------------------|--------------------|------------|
| Carma Coley | HS Faculty Manager | \$4,000.00 |
| Derrick McFarland | MS Faculty Manager | \$2,000.00 |

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

5-0

R-12-17-197

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 4.1-4.4 (Classified):

- 4.1 Accept the disability retirement for Tina Poindexter-Johnson, effective September 21, 2017.
- 4.2 Offer employment to the individual listed, as a Cleaner/Custodian, for the High School. Effective date December 11, 2017. Payable from General Fund.

| Name | Position | Step | Rate of Pay |
|----------------|------------------------|------|------------------|
| Daryl Franklin | Cleaner/Custodian - HS | G-4 | \$18.19/per hour |

- 4.3 Offer employment to the individual listed, as a Cook/Cashier for Westwood. Effective date December 11, 2017. Payable from General Fund.

| Name | Position | Step | Rate of Pay |
|--------------|-------------------|------|------------------|
| Malisa Doaty | Cook/Cashier - WW | Q-4 | \$11.73/per hour |

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- 4.4 Offer employment to the following individual, as a Substitute Custodian, as needed for the 2017-2018 school year, at the established rate of \$10.00 per hour. Payable from General Fund.

| Name | Position | Rate of Pay |
|---------------|----------------------|------------------|
| Michael Brown | Substitute Custodian | \$10.00/per hour |

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

5-0

R-12-17-198

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 5.1-5.6 (Non-Personnel & Program Resolutions):

- 5.1 Accept a \$50 donation for the Tiger Way awardees, from Ray A. Freeman, Board President.
- 5.2 Enter into an agreement with CCBDD, Cuyahoga County Board of Developmental Disabilities to provide technical support for individuals with developmental disabilities. Effective January 1, 2018 through December 31, 2019. This is a standard operating procedure.
- 5.3 Approve the Interagency Agreement with the Cuyahoga County on behalf of its office of Health and Human Services, Division of Community Initiatives, Family and Children First Council (FCFC) dated January 1, 2018, involving the Garfield Heights City Schools, Maple Heights City Schools and the Warrensville Heights City Schools.
- 5.4 Approve the days and hours for the Westwood Extended Day Program for January 2-4, 2018. Cost \$3,104.00, payable from Title I Fund.
- 5.5 Approve the Title Intervention Support Tutoring Program in the areas of Math and Science at the Middle School and Eastwood. Cost \$12,000.00, payable from Title I Fund and General Fund.
- 5.6 Approve the purchase of a 2017 F-550 Dump Truck with plow prep package and tailgate salt spreader. At a cost not to exceed \$62,574.00. Payable from Permanent Improvement Fund.

Vote

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

5-0

R-12-17-199

New Business

- 7.1 Board President-Pro Temp.

Moved by Mrs. Gaiter and seconded by Mrs. Mumin to appoint Ray Freeman as president pro temp to preside at January 8, 2018 Organizational meeting.

Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mrs. Gaiter, Mr. Freeman

Nays – None

Motion carried

5-0

R-12-17-200

- 7.2 OSBA Committees.

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Held

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- 7.3 2017 OSBA Capital Conference. The Board provided summary of various seminars attended at the 2017 OSBA Capital Conference that included: closing the gap for African American males, opiates and medical marijuana in schools, pride and partnership, strategically shifting culture and climate, not your typical career fair, school facilities and construction bonds. The Board agreed to analyze the seminar information to align the topics and issues with the Board goals.

Announcements

- Organizational meeting, January 8, 2018, at 7:00 p.m., at the High School, Room 154.

Executive Session

Moved by Ms. Mitchell and seconded by Mrs. Mumin that the board enter into executive session for the purpose of a conference with an attorney for the Board concerning a dispute involving the Board that is subject of pending or imminent court action.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

5-0

R-12-17-201

(Enter into Executive Session at 8:45 p.m.)

(Returned to Public Session at 9:45 p.m.)

Adjournment

Moved by Ms. Mitchell and seconded by Mrs. Mumin that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

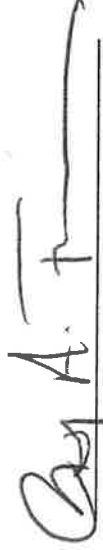
5-0

R-12-17-202


Meeting adjourned at 9:45 p.m.

2/28/18

DATE


PRESIDENT

ATTEST:


TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”