

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 20-16

INFORMATIONAL MEETING

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held JULY 14, 20 16

The Informational Meeting of the Warrensville Heights Board of Education was held on Thursday, July 14, 2016, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Gaiter called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, Treasurer, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Gaiter requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Mr. Freeman and seconded by Ms. Mitchell to accept the informational meeting Agenda, dated July 14, 2016.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-0-16-128

5-0

Presentations

- Public Finance on School Facilities by Dr. Michael A. Rock, Treasurer.
- Update on resent personnel hiring and the hiring process by Kenya Hunt, Director of Human Resources.

Financial Report

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 2.1-2.6:

- 2.1 Approve the Cash Reconciliation and Financial Report for May 2016.
- 2.2 Approve the following Food Service purchase orders for the 2016-2017 school year. Cost \$440,000.00, payable from Food Service Fund (006).

Vendor	Amount
Gordon Food Service (GFS)	\$365,000.00
Borden Dairy Co.	\$55,000.00
Joshen Paper & Packaging	\$20,000.00

- 2.3 Amend Temporary Appropriations as attached to correct a typo and increase general fund appropriations to prior year first quarter spending level. (Refer to June 23, 2016 agenda 2.2).
- 2.4 Then and Now – approve the payment to The Glen Mills School for services rendered in the amount of \$18,360.00. Payable from General Fund.
- 2.5 Then and Now – approve the payment to Educational Service Center of Cuyahoga County for Substitute Teachers for the period of May 23, 2016 - June 10, 2016. Payable from General Fund.
- 2.6 Approve Dr. Rock, Treasurer, to attend the Five-Year Forecasting Seminar, as a current client which includes the annual license and support for the five-year forecast system, July 28-29, 2016, in Sandusky, Ohio. Cost \$1,399.00, payable from General Fund.

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**Vote:**

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-07-16-129

5-0

Superintendent's Recommendations

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following consent agenda items 3.1-3.8 (Administrative):

- 3.1 Accept the retirement of Brenda Gay, EMIS Coordinator, effective August 1, 2016.
- 3.2 Offer employment to Tasha Pettigrew, as Human Resources Generalist, for a period of one (1) year, for the 2016-2017 school year, beginning on August 1, 2016 through July 31, 2017. At an annual salary of \$56,000.00. Payable from General Fund.

Name	Position	Annual Salary
Tasha Pettigrew	Human Resources Generalist	\$56,000.00

- 3.3 Offer employment contract to Linda Paci, as Executive Administrative Assistant to the Director of Business Affairs, for one (1) year, beginning July 1, 2016 through June 30, 2017. At an annual salary of \$41,995.20 (contract will be backdated to reflect July 1, 2016). Payable from General Fund.

Name	Position	Schedule Placement	Salary
Linda Paci	Executive Administrative Assistant	S-II-A	\$41,995.20

- 3.4 Offer employment to Ruth Ray, as a Secondary Academic Coordinator, for one (1) year, for the 2016-2017 school year, beginning August 1, 2016 through July 31, 2017. At an annual salary of \$74,924.50. Payable from Title I Fund.

Name	Position	Schedule Placement	Salary
Ruth Ray	Secondary Academic Coordinator	A-D-VIII	\$74,924.50

- 3.5 Offer employment to Alexia Harris, as Communications Coordinator, for one (1) year, for the 2016-2017 school year, beginning August 1, 2016 through July 31, 2017. At an annual salary of \$62,815.49. Payable from General Fund.

Name	Position	Schedule Placement	Salary
Alexia Harris	Communications Coordinator	A-B-IX	\$62,815.49

- 3.6 Offer employment to Taura Talbert-Salter, as Middle School Assistant Principal, for a period of one (1) year, beginning on August 1, 2016 through July 31, 2017. At an annual salary of \$72,654.06. Payable from General Fund.

Name	Position	Schedule Placement	Salary
Taura Talbert-Salter	Assistant Principal, Middle School	A-C-VIII	\$72,654.06

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- 3.7 Offer employment to Takiba Thompson, as John Dewey Principal, for a period of one (1) year, beginning on August 1, 2016 through July 31, 2017, at annual salary of \$75,681.31. Payable from General Fund.

Name	Position	Schedule Placement	Salary
Takiba Thompson	Principal, John Dewey	A-A-VI	\$75,681.31

- 3.8 Approve Superintendent Donald Jolly, to participate in the 9<sup>th</sup> Class of Education Policy Fellowship Program. The Center for Educational Leadership at Cleveland State University is the Ohio site for this 52 year old program out of the DC based Institute for Educational Leadership. The program has a vibrant network of over 8,000 alumni leading organizations all over the world. The focus is on education policy, leadership, and professional networking. Cost \$2,500.00. Payable from General Fund.

## Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-07-16-130

5-0

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following consent agenda items 4.1-4.9 (Certified):

- 4.1 Accept the resignations from the following individuals:
  - Matthew Bennet, High School Math Teacher, effective June 23, 2016.
  - Mary Matisak, 8<sup>th</sup> Grade Social Studies Teacher, effective July 5, 2016.
  - Mary Teske, English Teacher, effective July 5, 2016.
  - Amy Lintner, Preschool Teacher, effective July 5, 2016.
  - Carol Alaqua, Intervention Specialist, effective July 10, 2016.
  - Jason Brenckle, High School ELA Teacher, effective July 7, 2016.
  - Jarita Roundtree, EW Teacher, effective July 8, 2016.
  - Julie Leeson, Gifted Teacher, effective July 1, 2016.
- 4.2 Offer employment to the following individuals, for a period of one (1) year, effective for the 2016-2017 school year; beginning August 11, 2016 through June 30, 2017. Payable from the General Fund

Name	Position	Schedule Placement	Annual Salary
Maribel Jones	Intervention Specialist, MS	C-6	\$48,323.73
Christal Reeves	Guidance Counselor, JD	D-9	\$56,961.82
Morgan Rodgers	Primary Grades	A-1	\$36,287.00
Tammy Pointer	EW 4 <sup>th</sup> Grade	A-6	\$44,252.50
Briana Scimone	HS Science	C-1	\$38,765.00
Sonya Howell	Intervention Specialist, MS	D-1	\$40,252.00
Christopher Morrisette	Intervention Specialist, HS	F-7	\$55,899.76
Marshay Strong	EW 4 <sup>th</sup> Grade	E-5	\$49,704.41
Latoya James	Intervention Specialist, EW	D-1	\$40,252.00
Sierra Aguirre	EW 5 <sup>th</sup> Grade	A-9	\$49,562.80
Samantha Campbell	HS Math	A-1	\$41,350.00

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- 4.3 Offer employment to the following individual, as Counselor, for a period of one (1) year, effective for the 2016-2017 school year, beginning July 1, 2016 through June 30, 2017 provided that the individual signs and returns the employment contract to Human Resources within ten (10) business days of receipt of such contract. Employment by the Board of Education is expressly contingent upon each individual returning the executed employment contract in a timely manner. Failure to sign and return the contract within the specified time shall cause the automatic withdrawal of the offer of employment without further action by the Board of Education, and shall constitute the individual's voluntary relinquishment of any employment contract with the Board. Payable from General Fund.

Name	Position	Schedule Placement	Annual Salary Effective July 1, 2017
Christina Heade	Counselor – EW	D-2	\$75,681.31

- 4.4 Offer employment to the following individuals, as Teachers on a Continuing Contract, effective for the 2016-2017 school year, provided that each individual signs and returns the employment contract to Human Resources within ten (10) days of receipt of such contact. Employment by the Board of Education is expressly contingent upon each individual returning the executed employment contract in a timely manner. Failure to sign and return the contract within the specified time shall cause the automatic withdrawal of the offer of employment without further action by the Board of Education, and shall constitute the individual's voluntary relinquishment of any employment contract with the Board.

Name	Position	Schedule Placement	Annual Salary Effective July 1, 2017
Kelley Dudley	Teacher	G-11	\$67,617.82
Angela Christopher	Teacher	G-9	\$62,519.93

- 4.5 Amend item 4.4 from the June 23, 2016 agenda, to correct the step and pay salary for Ghalib Ali. [Correct the step and salary from A-0 \$35,402.00 to A-1 \$36,287.00.] Payable from General Fund.
- 4.6 Amend item 4.2 from the June 23, 2016 agenda, to correct the step and salary for Angela Jelenic. [Correct the step and salary from A-3 \$35,942.00 to A-4 \$40,712.00]. Payable from General Fund.
- 4.7 Offer employment to the following individuals for the Supplemental Non-Coaching Contract listed, for a period of one (1) year; effective for the 2016-2017 school year, according to the negotiated supplemental contract.

Name	Position	Salary
Latoia Gaiter	Head Coach – HS Volleyball	\$4,000.00
Lakea Gaiter	Asst. Coach – HS Volleyball	\$3,200.00
Walter Stokes	Asst. Coach – HS Football	\$3,200.00
Christopher King	Asst. Coach – HS Football	\$3,200.00
Nicholas Percich	Asst. Coach – HS Football	\$3,200.00
William Price	Asst. Coach – HS Football	\$3,200.00
Antonio Coleman	Head Coach – HS Cross Country	\$2,800.00
Derrick McFarland	Head Coach – MS Volleyball	\$2,800.00
Desean Washington	Head Coach – HS Football	\$6,000.00

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Held JULY 14, 20 16

- 4.8 Offer employment to the following individuals as Credit Recovery Teachers, at the High School. Credit Recovery Second Section runs from July 11, 2016- July 29, 2016 from 8:00 a.m.-1:15 p.m., at the rate of \$35.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Anthony Duckworth	Credit Recovery Teacher	\$35.00/per hour
Christopher Jolly	Credit Recovery Teacher	\$35.00/per hour

## Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-07-16-131

5-0

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 5.1-5.6 (Classified):

- 5.1 Accept the retirement from the following individual:
  - Thresa Jackson, Bookkeeper, effective August 31, 2016.
- 5.2 Offer employment to Dawnyell Smiley, as Parental Involvement Specialist, for the 2016-2017 school year, beginning August 15, 2016 through June 2, 2017; at the established rate of \$25,000.00 per year. Payable from Title I Fund.
- 5.3 Offer employment to the following individuals, as Substitute Custodians, as and when needed for the 2016-2017 school year [August 1, 2016-June 2, 2017], at the established rate of \$10.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Bridget Hill	Substitute Custodian	\$10.00/per hour
Kevin Scott	Substitute Custodian	\$10.00/per hour

- 5.4 Offer employment to the following individuals, as Substitute Secretary, as and when needed for the 2016-2017 school year [August 1, 2016-June 2, 2017], at the established rate of \$10.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Judy Tutwiley	Substitute Secretary	\$10.00/per hour
Rebecca Williams	Substitute Secretary	\$10.00/per hour
Johanna Harris	Substitute Secretary	\$10.00/per hour
Cariyale Cistrunk	Substitute Secretary	\$10.00/per hour
Kristen Harrell	Substitute Secretary	\$10.00/per hour

- 5.5 Offer employment to the following individuals, as Substitute Paraprofessional, as and when needed for the 2016-2017 school year [August 1, 2016-June 2, 2017], at the established rate of \$10.00 per hour. Payable from General Fund.

Name	Position	Rate of Pay
Akima Gilliam	Substitute Paraprofessional	\$10.00/per hour
Cariyale Cistrunk	Substitute Paraprofessional	\$10.00/per hour

- 5.6 Offer an extension in employment up to (4) four individuals [based on seniority], as needed to serve as Bus Drivers for various summer athletic events and out of district SPED students. The extension will begin July 9, 2016 through August 18, 2016.

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BEAR GRAPHICS 800-325-8294 FORM NO. 10148

Held

JULY 14,

20 16

Vote:

Ayes – Mrs. Elba, Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-07-16-132

5-0

Non-Personnel and Program Resolutions

- Review and discussion of the following items:

- 6.1 Resolution – Authorizing Payment-In-Lieu of Transportation.
- 6.2 Agreement – College Now – Cost \$12,000.00, General Fund.
- 6.3 Agreement – Educational Service Center of Cuyahoga County for Positive Education Special Education – Cost \$450,000.00, General Fund.
- 6.4 Agreement – Cleveland Metropolitan School District.
- 6.5 Agreement – ASG Education Services, Inc. – Cost \$50,000.00, General Fund.
- 6.6 Agreement – Kids Link Neurobehavioral Center of Ohio – Cost \$50,000.00, IDEA Fund.
- 6.7 Job Description – Special Education Specialist, Title I Sub-A Improvement Grant.
- 6.8 Purchase iReady Diagnostic and Instruction Math and Reading for Grades K-8 – Cost \$39,100.00, Title I Fund.
- 6.9 Purchase Northwest Evaluation System – Cost \$13,437.50, Title I Fund.

Committee Reports

- Community Engagement – Ms. Mitchell/Mrs. Mumin – Tiger Pride Community-Wide Pep Rally - August 18, 2016.
- Building and Grounds – Mr. Freeman.
- Legislative – Mr. Freeman – Northeast Ohio Meeting, October 14, 2016 in Rootstown. Ohio Black Caucus Meeting, Columbus, Ohio, July 23, 2016

Unfinished Business

- Strategic Planning meeting, August 2, 2016, 5:30 – 9:00, Tri-C East Campus; OSBA to host four series. President Gaiter will send information to board.

New Business

- Volunteer professional development; cost \$27,000.00 (Title I - \$20,000; General Fund - \$7,000); August 15-17, 2016.
- Discussion for policy adoption on conferences for superintendent and treasurer.
- Contract and policy alignment of evaluations for superintendent and treasurer; OSBA – evaluate after strategic plan; attorney to review policy and evaluate.
- Recommended change in policy committee members; Mr. Freeman to join policy committee.
- Establish a meeting date to discuss communication of board policy to staff and parents.

Communication/Correspondence

- Thank you card from Mrs. Lorrie Pavlovich.

Announcements

- OSBA is having a fundraiser in Lake County Captains Baseball Game, August 6, 2016. Proceeds will go to Lester Marrison Education Book Grant, who was a participating member of OSBA from Ashtabula, Ohio.
- Saidah Tarrence, Senior at High School, will be going to China on Sunday, July 17, 2016.

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- Upcoming board meetings—all meetings will be held at the High School, in room 154, beginning at 7:00 p.m.
  - Regular Meeting – July 28, 2016.
  - Informational Meeting – August 11, 2016.

Adjournment

Moved by Mr. Freeman and seconded by Ms. Mitchell that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-07-16-133

5-0

Meeting adjourned at 9:20 p.m.

DATE 8/31/16

Melissa Mitchell  
PRESIDENT

ATTEST:

[Signature]  
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”