

# RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 18-16

## INFORMATIONAL MEETING

BEAR GRAPHICS 800-325-9094 FORM NO. 10148

Held

JUNE 9,

20 16

The Informational Meeting of the Warrensville Heights Board of Education was held on Thursday, June 9, 2016, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Gaiter called the meeting to order and asked the Interim Treasurer, John W. Scott, to call the roll. The roll call revealed the following members present: Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mrs. Michele Elba, unexcused absent.

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

### Pledge

President Gaiter requested all stand to recite the Pledge of Allegiance to the Flag.

### Executive Session

Moved by Mr. Freeman and seconded by Mrs. Mumin that the board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official (or regulated individuals (students)) or the investigation of charges or complaints against a public employee or regulated individual.

### Vote:

Ayes – Ms. Mitchell, Mrs. Mumin, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-06-16-111

4-0

Entered into Executive Session at 7:10 p.m.

Returned to Public Session at 7:45 p.m.

### Agenda

Moved by Mr. Freeman and seconded by Ms. Mitchell to accept the informational meeting Agenda, dated June 9, 2016.

### Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-06-16-112

4-0

### Presentations

- Larry Finch, Village of Highland Hills
- Principal Recognition – Kim Mack.

### Financial Report

- Review of Treasurer's Report and Financial Recommendations reported by John W. Scott, Interim, on the following: 2.1 Cash Reconciliation and Financial Report for April, 2016; 2.2 Temporary Appropriations for 2017; 2.3 Then and Now – Educational Service Center of Cuyahoga County, in the amount of \$107,643.79, payable from General Fund; and 2.4 Then & Now – AccountTemps, in the amount of \$10,000.00, payable from General Fund.

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WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 18-16

## INFORMATIONAL MEETING

BEAR GRAPHICS 800-325-8694 FORM NO 10148

Held \_\_\_\_\_ JUNE 9, \_\_\_\_\_ 2016 \_\_\_\_\_

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 2.3 and 2.4:

- 2.3 Approve the Then and Now for the Educational Service Center, in the amount of \$107,643.79. Payable from General Fund. [Substitute Teachers].
- 2.4 Approve the Then and Now for Account Temps in the amount of \$10,000.00, to cover outstanding invoices. Payable from General Fund. [Temporary help for the Human Resources Department].

Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-06-16-113

4-0

Superintendent's Recommendations

- Review of Superintendent's recommendations by Mr. Donald J. Jolly—review and discussion of the following personnel items:

Administrative Staff

- 3.1 Amendment – Contract start dates for Executive Administrative Assistants.

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the amendment to board agenda items 3.5 and 3.6, which was approved at the regular board meeting held on May 26, 2016. The amendment will revise the contract dates for the Executive Administrative Assistants to begin on July 1, 2016, ending on June 30, 2018.

Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-06-16-114

4-0

Certified

- 4.1 Resignations.
- 4.2 New Teacher - \$40,252.00, payable from General Fund.
- 4.3 Psychologist - \$53,475.02, payable from General Fund.
- 4.4 Summer Tutor for English Language Learners, \$30.00 per hour, payable from Title I Fund.
- 4.5 Curriculum Mapping Teachers, \$25.00 per hour, payable from General Fund.
- 4.6 Memorandum of Understanding – Psychologist, \$25.00 per hour, payable from General Fund.

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve the following consent agenda items 4.4, 4.5, and 4.6:

- 4.4 Offer employment to Robin Hill, as a tutor for English Language Learners that speak only French and Spanish, from June 13, 2016-August 19, 2016, at the established rate of \$30.00 per hour. Payable from Title I Fund.
- 4.5 Approve stipend payment for the following district teachers for three (3) days to create or revise Scope and Sequence [Curriculum Mapping Teachers] at a rate of \$25.00. This will take place June 7, 2016 through June 9, 2016. Payable from General Fund.



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WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 18-16

## INFORMATIONAL MEETING

BEAR GRAPHICS 800 125 8091 FORM NO 10138

Held \_\_\_\_\_ JUNE 9, \_\_\_\_\_ 20 16 \_\_\_\_\_

## Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

4-0

R-6-16-117

Committee Reports

- Building and Grounds – Mr. Freeman.
- Legislative Committee – Mr. Freeman.

Unfinished Business

- 7.2 Board Self Evaluation.
- 7.3 Superintendent's Evaluation.
- 7.4 Board Goals.
- 7.5 Retirement Party – June 16, 2016, at 4:30 p.m., at Granite City.
- 7.6 Strategic Plan.
- 7.7 Policy Revision – Volume No. 2 – 2<sup>nd</sup> Reading.

Moved by Mr. Freeman and seconded by Ms. Mitchell to approve and adopt the following policies Volume 34 No. 2 for the 2<sup>nd</sup> reading:

VOLUME 34.2	
Policy No.	Title
1130	Conflict of Interest
3113	Conflict of Interest
4113	Conflict of Interest
4162	Drug and Alcohol Testing for CDL License Holders
5200	Attendance
5223	Release Time for Religion Instruction
5320	Immunization
6110	Grant Funds
6111	Internal Control
6112	Cash Management of Grants
6114	Cost Principals – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel and Reimbursement
7300	Disposition of Real Property/Personal Property
7310	Disposition of Surplus Property
7450	Property Inventory
8500	Food Service
9270	Equivalent Education Outside the Schools (Home Schooling)
0160	By Laws and Policies - Meetings

## Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

4-0

R-06-16-118

Announcements

- Upcoming board meetings—all meetings will be held at the High School, in room 154, beginning at 7:00 p.m.
  - Regular Meeting – June 23, 2016.
  - Informational Meeting – July 14, 2016.

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

JUNE 9,

20 16

- The Phi Delta Kappa Chapter presented Superintendent Donald Jolly an award for outstanding excellence in education.

Adjournment

Moved by Mr. Freeman and seconded by Ms. Mitchell that the board adjourn the meeting.

Vote:

Ayes – Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

R-06-16-119

4-0

Meeting adjourned at 8:25 p.m.

8/24/16  
DATE

Melissa Smith  
PRESIDENT

ATTEST:

[Signature]  
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”