

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 27-20

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held NOVEMBER 18, 20 20

The Regular Meeting of the Warrensville Heights Board of Education was held on Wednesday, November 18, 2020, at 6:30 p.m., due to COVID-19, via Zoom Conference, Warrensville Heights, Ohio.

President Mitchell called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin, Mr. Earl D. Roberts

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

Pledge

President Mitchell requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Mr. Freeman and seconded by Mrs. Gaiter to add "1.5 Public Participation" to Agenda dated November 18, 2020.

Vote:

Ayes – Mrs. Mumin, Mr. Roberts, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-150

5-0

Moved by Mr. Freeman and seconded by Mr. Roberts to accept and approve Agenda, dated November 18, 2020 with addition "1.5 Public Participation".

Vote:

Ayes – Mrs. Gaiter, Mrs. Mumin, Mr. Roberts, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-151

5-0

In-Person Meetings

Moved by Mr. Freeman and seconded by Mrs. Gaiter for consideration to approve a resolution to conduct in-person board meetings which follow the safety protocols as recommended by the CDC and the State of Ohio for such in-person meetings while maintaining the ability of individual board members to participate remotely pursuant to H.B. 197 and according to Board Resolution No. R-04-20-54, which remains in effect.

Vote:

Ayes – Mrs. Mumin, Mr. Roberts, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-152

5-0

Minutes

Moved by Mr. Freeman and seconded by Mrs. Mumin to approve the following minutes dated September 16, 2020 – Regular meeting; September 21, 2020 – Special meeting; October 7, 2020 – Work Session meeting; and October 21, 2020 – Regular meeting.

Vote:

Ayes – Mrs. Gaiter, Mr. Roberts, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-153

5-0

RECORD OF PROCEEDINGS

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Minutes of

Meeting 27-20

REGULAR MEETING

BEAUGRAPHICS 800-325-8694 FORM NO. 10138

Held

NOVEMBER 18,

20 20

Superintendent's Updates

Superintendent Jolly provided an update to the Board including the Cuyahoga County Board of Health Stay at Home Recommendation with staff shifting to remote learning on Thursday November 19, 2020, instructional staff will work remotely until January 19, 2021 with scholars returning January 25, 2021. Central office will rotate on a hybrid schedule until December 17, 2020, employees that support the Mobile Meals will continue, buildings are open until further notice and all employees working remotely are mandated to be available during work hours. Superintendent Jolly continued with an update on the move into Warrensville Heights Elementary Building for staff. Board Members inquired as to the status of online learning and professional atmosphere of the online sessions. Superintendent Jolly stated that he will appeal to the union partners to ensure the staff is professional in the online sessions. Superintendent Jolly stated that the dates above were determined based on information from the Cuyahoga Board of Health in relation to expected surges in the Coronavirus Pandemic. The Board thanked Mr. Jolly for his hard work in keeping scholars safe and the Board supports him in the hard decisions now and when students return to in person learning.

The Public participation process was provided as an update by Superintendent Jolly with an official email address of PublicParticipation@whcsd.org. All submissions are due by 12:00 p.m. of the day of the Board Meeting with the email including your name, address, comment, and contact number. Emails received by the deadline will be read at the Board meeting.

Treasurer's Updates

Treasurer Dr. Rock provided an update to the Board regarding the November 2020 Five Year Forecast stating that the District has spent within current resources for 11 years and that all five years of the forecast are funded. A small deficit spend in current resources starts in FY 2023 of which Mr. Jolly and Dr. Rock acknowledge as required by Board Policy. Mr. Jolly and Dr. Rock are anticipating various operational savings when the new MS/HS opens in July 2022, with that savings to be applied to future forecasts when measurable. In addition, the District is anticipating a \$550,000 refund from the BWC, which is not included in the forecast due to the timing of the refund. The refund alone would cover the (\$308,393) projected deficit in FY 2023. Dr. Rock continued with an update on State Funding revenue in the five year forecast, stating that a reduction of \$400,055 impacted FY 2020 and the subsequent reduction in State Funding for FY 2021 is also \$400,055 with projections going forward including a return to FY 2019 levels and flat thereafter. Dr. Rock continued with updates on the projections for purchase services, other revenue, and a detailed look at tax abatement revenue. The five year forecast presentation concluded with the fact that all five years are funded, the renewal of the emergency tax levy is included, the District continues to spend within current resources, the compliance with Board deficit spending policy, and the anticipated future receipt of the BWC refund. Dr. Rock concluded his update by mentioning that Board Member Freeman was recently published in the book, "Seats at the Table", which is a chronicle of school board members' perspectives on race and racism in 2020.

Presentation

Superintendent announced the Tiger Way awards and the nominee letters for Stephanie Mares and Jonathan Chandler. Both award winners thanked the nominators and promised to continue to provide dedicated services to the school community.

Treasurer's Report and Financial Recommendations

Moved by Mr. Freeman and seconded by Mrs. Gaiter to approve the following consent agenda items 2.1-2.7:

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 27-10

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held NOVEMBER 18, 20 21

- 2.1 Approve the Cash Reconciliation and Financial Report for October 2020.
- 2.2 Approve the 2020 November Five-Year Forecast as required to be submitted every November and May to the Ohio Department of Education (ODE) depicting the five-year forecast of the District.
- 2.3 Approve the [Mielke] HVAC Maintenance Agreement for Warrensville Heights Elementary School (new PK-5 building) as recommended by the construction manager as risk (Infinity Construction) at the annual amount of \$24,922.00 invoiced quarterly at \$6,248.00. Payable from PI Management Fund 034.
- 2.4 To authorize Warrensville Heights City School District to receive tax advances in 2021 from the Cuyahoga County Budget Commission and Cuyahoga County Fiscal Office.
- 2.5 To authorize the purchase of a Storage Cube Unit for \$270.00 per month with a onetime fee of \$24.00, total \$3,264.00. The unit is air conditioned and will be for Attic Stock as recommended by CMR Infinity Construction and OR Steve Zannoni (PMC). Payable from Construction Fund 034.
- 2.6 Approve Dollar Bank as the operational bank for District checks, receipts and payroll.
- 2.7 Approve change order #00089 with Infinity Construction for the new Warrensville Heights Elementary School for various items as listed at \$86,909.78. Payable from Construction Funds 004 and 034.

Vote:

Ayes – Mrs. Mumin, Mr. Roberts, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-154

5-0

Superintendent's Recommendations

Moved by Mr. Freeman and seconded by Mrs. Gaiter to approve the following consent agenda items 3.1-3.1:

- 3.1 Offer employment to the following individuals as Home Instruction Tutors on an as needed basis beginning October 2020-June, 2021, at the established rate of \$25.00 per hour. There are no set hours for this position. Payable from General Fund.

Name	Position	Rate of Pay
Christopher Jolly	Home Instruction Tutor	\$25.00/per hr.
Carmella Cohen	Home Instruction Tutor	\$25.00/per hr.
Lindsey Komora	Home Instruction Tutor	\$25.00/per hr.

- 3.2 Offer employment to the following individuals for the supplemental contract listed, for a period of one (1) year, for the 2020-2021 school year, according to the negotiated supplemental contract. Payable from General Fund.

Name	Position	Salary
Joshua Hollingshead	HS Wrestling Coach	\$3,608.00
Robert Waugh	HS Wrestling Asst. Coach	\$3,396.00

- 3.3 Offer employment to the following individuals listed as Teachers on a new continuing contract, effective for the 2020-2021 school year, beginning August 1, 2020 through July 31, 2021, provided that each individual signs and returns the employment contract to Human Resources within ten (10) days of receipt of such contract. Employment by the Board of Education is expressly contingent upon each individual returning the executed employment contract in a timely manner. Failure to sign and return the contract within the specified

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 27-20

REGULAR MEETING

Held

NOVEMBER 18,

20 20

time shall cause the automatic withdrawal of the offer of employment without further action by the Board of Education, and shall constitute the individual's voluntary relinquishment of any employment contract with the Board. Payable from General Fund.

Name	Step	Annual Salary
Marshay Strong	F-9	\$67,586.00
Michelle Radford	G-12	\$77,938.00
Tebble Dickerson	E-11	\$70,853.00
Jason Dooley	D-13	\$73,215.00
Irma Hernandez	D-15	\$78,332.00
Sherri Buford	D-11	\$68,491.00

Vote:

Ayes – Mrs. Mumin, Mr. Roberts, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-155

5-0

4.1 Moved by Mr. Freeman and seconded by Mrs. Mumin to offer employment to the following individual, as a Transportation Aide, at the rate of \$14.49 per hour, effective November 16, 2020.

Name	Position	Step	Salary
Evelyn Spears	Transportation Aide	X-1	\$14.49/per hr.

Vote:

Ayes – Mrs. Gaiter, Mr. Roberts, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-156

5-0

Moved by Mr. Freeman and seconded by Mrs. Gaiter to approve the following consent agenda items 5.1-5.3:

- 5.1 Enter into an agreement with Heart to Heart support for students and families for the 2020-2021 school year.
- 5.2 Enter into an agreement with the Beachwood City School District to provide education and related services for the 2020-2021 school year not to exceed \$54,000.00. Payable from General Fund.
- 5.3 Approve the dedication of the Steam Room at the new Warrensville Heights Elementary School to Mr. Edward Chambers—"Edward Chambers Innovation Lab". Superintendent Jolly recommended the Dedication of the Steam Room at Warrensville Heights Elementary School to Mr. Chambers, recognizing that Mr. Chambers is an active lifelong resident of the school community and he is instrumental in supporting the District through participation on various committees and dedicating his life to the school community.

Vote:

Ayes – Mrs. Mumin, Mr. Roberts, Mrs. Gaiter, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-157

5-0

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 27-20

REGULAR MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held NOVEMBER 18, 20 20

New Business

- 7.1 Discussion on creation of greeting cards for board team.
- 7.2 Board members recap of OSBA Virtual Capital Conference November 7-10, 2020. The Board provided brief updates on the various professional development sessions attended at the recent virtual OSBA Capital Conference mentioning that the virtual experience was a success and the advantage to go back to recorded sessions was a great advantage. Board Members mentioned courses on: What to Expect after Covid19, Board Meeting protocols, Social Workers benefits for mental health, linking students to career paths, strong starts in Pre-K, utilization of school counselors, use the red pen to challenge students, CASBE presentations, board member governance, efficiency in cloud documents, and town hall meetings. The entire Board commended Superintendent Jolly and Treasurer Dr. Rock on presenting Results on the Ballot and at the Bank, depicting the District's journey for financing new school facilities for WHCSD.

Announcements

- Ribbon cutting postponed.

Adjournment

Moved by Mr. Freeman and seconded by Mrs. Mumin that the board adjourn the meeting.

Vote:

Ayes – Mrs. Gaiter, Mr. Roberts, Mrs. Mumin, Mr. Freeman, Ms. Mitchell

Nays – None

Motion carried

R-11-20-158


5-0

Meeting adjourned at 7:49 p.m.

January 7, 2021
DATE


PRESIDENT

ATTEST:


TREASURER