

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 34-16

SPECIAL MEETING

BEAR GRAPHICS - 800-325-8094 FORM NO. 10148

Held

NOVEMBER 28,

20 16

The Special Meeting of the Warrensville Heights Board of Education was held on Monday, November 28, 2016, at 6:00 p.m., at the Warrensville Heights Administration Building, 4500 Warrensville Center Road, Warrensville Heights, Ohio.

President Gaiter called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mrs. Michele Elba, Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mr. Donald J. Jolly II, Superintendent, also in attendance.

Board President Gaiter introduced Cheryl Ryan and Teri Morgan from Ohio School Board Association giving them the floor for an active meeting summarizing the Strategic Plan process for the District and Board of Education.

Strategic Plan

Cheryl Ryan handed out a draft Strategic Plan that incorporated the OSBA process into the goals summarized by Superintendent Jolly. Cheryl stated that Superintendent Jolly did a great job in capturing the goals and aligning the strategic goals into action groups that align with the administration at Warrensville Heights City School District (WHCSD). She added by saying that Superintendent Jolly slotted the key initiatives and goals into the draft Strategic Plan.

Board Member Elba stated that the District needs to live in the now before the assumption that there will be new buildings. Strategic Plan Member Ms. Fellows stated that the draft strategic plan is goals that refer to the future two to five year period. Cheryl and Teri stated that the strategic process is to find parameters to meet as objectives with some actions along the way. Superintendent Jolly stated that some of the goals look into next school year, while some goals extend into the future. Board Member Elba stated that the strategic plan should align with the three year contracts of the Superintendent and Treasurer. Cheryl and Teri responded that the strategic plan, plans as if the Superintendent and Treasurer are still at the District. Board President Gaiter stated that the group agreed on a five year term for the strategic plan.

Cheryl continued the meeting by describing the next step which is to assess the action steps with a red, yellow, green analysis. Green is for easy application, yellow is for middle of the road, and red is for difficult expensive. Cheryl stated that the plan will help limit conversations to a new vision and that the group will not do anything that is not connected to the strategic plan.

Board Member Elba stated that the plan must have priorities, while Cheryl explained that the Board should approve the plan. After approval, the Board should approve five action teams that are aligned with the strategic plan categories and report back to the steering committee. Members of the action groups should be people that can direct or do the action steps of the plan, as stated by Teri Morgan. The steering committee will have input on the selection of action group members. Board Member Mitchell inquired as to how the District should determine if the goals are attainable, while Cheryl answered with the green, yellow, red process as listed above. Cheryl and Teri mentioned that no Board Members should be on the action groups, while answering Board Member Elba's concerns that in the past the staff had free reign. Cheryl stated that the Board can decide to allocate fifteen minutes of time in each meeting for strategic plan updates from the action groups or steering committee. She also stated that the Board can initiate an implementation meeting for the strategic plan. Teri Morgan added that OSBA can assist in communicating the Strategic Plan to the school community.

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BEAN GRAPHICS 800 325 8094 FORM NO 10138

Held

NOVEMBER 28,

2016

The Board, Superintendent, Treasurer, Communications Director, Cheryl, and Teri proceeded to apply the green, yellow, red process to the Communications strategic plan objectives section three of the draft strategic plan.

Board President Gaiter inquired Cheryl and Teri on how to integrate the strategic plan with the evaluations and goals of the Superintendent and Treasurer of the District. Cheryl responded with a suggestion to align the five categories of the strategic plan with performance objectives that align with the action steps and objectives of the strategic plan. Board Member Elba stated that the informal evaluation should be a blueprint for the Board to assess the strengths and weaknesses of the two positions. Board Member Elba mentioned that the Board should consider a Board Retreat and that she will be nominating Nicole Boykin for parent volunteer of the year for her great volunteer work at the District. Board President Gaiter stated that she will research a Board Retreat opportunity for the Board; Mrs. Mumin added that it is a challenge for the Board to work together for the District.

Adjournment

Moved by Mr. Freeman and seconded by Ms. Mitchell that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mr. Freeman, Mrs. Gaiter

Nays – None

Motion carried

5-0

R-11-16-200

Meeting adjourned at 8:05 p.m.

2/1/16
DATE

Millicent Mitchell
PRESIDENT

ATTEST:

[Signature]
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”