

RECORD OF PROCEEDINGS

Minutes of

WARRENSVILLE HEIGHTS CITY BOARD OF EDUCATION

Meeting 23-18

REGULAR MEETING

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ SEPTEMBER 24, _____ 20 18 _____

The Regular Meeting of the Warrensville Heights Board of Education was held on Monday, September 24, 2018, at 7:00 p.m., at the Warrensville Heights High School, Room 154, 4270 Northfield Road, Warrensville Heights, Ohio.

President Freeman called the meeting to order and asked the Treasurer, Dr. Michael A. Rock, to call the roll. The roll call revealed the following members present: Mr. Ray A. Freeman, Mrs. Millicent Gaiter, Ms. Traci Mitchell, Mrs. Barbara A. Mumin

Mrs. Michele Elba, absent at time of roll call—arrived at 7:03 p.m.

Mr. Donald J. Jolly, II, Superintendent, also in attendance.

All other individuals used a sign-in log.

Pledge

President Freeman requested all stand to recite the Pledge of Allegiance to the Flag.

Agenda

Moved by Ms. Mitchell and seconded by Mrs. Mumin to accept the Agenda, dated September 24, 2018 with the following correction: Item 1.1 Roll Call--remove the "Recommended Action".

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-139

5-0

Minutes

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the minutes dated July 23, 2018 – Regular meeting; July 25, 2018 – Special meeting; August 13, 2018 – Work Session meeting; and August 27, 2018 – Regular meeting.

Vote:

Ayes – Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – Mrs. Elba

Motion carried

R-09-18-140

4-1

Superintendent's Updates

- Superintendent Jolly provided an update to the Board in regards to welcoming back Mrs. Saulter; the fence around Randallwood; a recent voter registration drive; and the Bond Levy information passed out in the community on October 6, 2018. Mr. Jolly continued with regards to the District report card--referring to a letter from the Ohio Department of Education stating that the District is out of Academic Distress. He further stated that the District individual scores will add up to an overall "D" for the District, with substantial growth across the District. He thanked the hard work of the administration, teachers, staff, and Board with sharing the vision for the District. The Board thanked Mr. Jolly for his hard work and thanked all of the District for standing up to the challenge.

Treasurer's Report and Financial Recommendations

Dr. Rock provided an update that explained the Permanent Appropriation process and Certificate of Resources process with brief updates on various funds including the general fund within current resources for the tenth year in a row, Food Services having a healthy fund balance, the utilization of the Bond fund balance for the finance model in Phase Two of the Master Facilities Plan, the PI fund purchases, Phase One construction

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funds (004 and 010), and projected operational transfers for fund 013 and 300. Dr. Rock continued with an update in regards to ORC 3315.15 the Board Service Fund with suggestions on the language pertaining to the formula for the \$20,000 relative to WHCSD and “expenses actually incurred in the performance of duties”. Dr. Rock suggested an action plan that seeks Board policy to establish a consensus with the Board on the procedures and Board approval process for Board Professional Development. Dr. Rock continued with a review of all of levies that the District has and how a 12% increase in valuation creates only a small increase in taxes on the average 60,000 house at \$1.07 per month (a \$12.85 annual increase).

Board members inquired on various topics in regards to the Board service fund, how the cost of increase is calculated on the 60,000 house with a 12% increase in valuation, the concept of how levies are a revenue stream for the District. The Board agreed to further discuss the Board service fund concepts in an upcoming meeting with interest in a place holder at each meeting.

Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following consent agenda items 2.2-2.8:

- 2.2 Approve the Cash Reconciliation and Financial Report for August 2018.
- 2.3 Approve the Then and Now for Truck Services, Inc., in the amount of \$8,465.79.
- 2.4 Approve the FY2019 Permanent Appropriations and Certificate of Resources as presented to the Board.
- 2.5 Approve Grady Benefits Group for Group Term Life Insurance benefits for the District as recommended by the Suburban Healthcare Consortium due to increases in benefits for the District and employees.
- 2.6 Approve the purchase of two Combi ovens for the Food Services program, purchased out of the Food Services Fund at a cost not to exceed \$75,000, current quote per oven is \$35,252.86. Payable from Food Service Fund (006).
- 2.7 Amend policies 6210 Fiscal Planning and 6231 Appropriations and Spending Plan as presented to the Board in relation to deficit spending.
- 2.8 Renew the Ohio Schools Council (OSC) Membership for FY19 LEEMC Membership at \$388.25 and FY19 Ohio Schools Council Annual Membership Fee at \$479.54 for a total of \$867.79. Payable from General Fund.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-141

5-0

Superintendent’s Recommendations

3.1 Moved by Ms. Mitchell and seconded by Mrs. Mumin to offer employment to Kayla Pallas, as a Communications Coordinator, at a salary of \$62,815.49 per year for a one (1) year contract beginning September 17, 2018 (pro-rated) through July 31, 2019. Payable from General Fund.

| Name | Position | Step/Rate | Annual Salary |
|--------------|----------------------------|-----------|---|
| Kayla Pallas | Communications Coordinator | A-IX-B | \$62,815.49 (Pro-rated) Effective date 9/17/18 |

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

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Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following consent agenda items 4.1, 4.3-4.8 (item 4.2 to be voted on separately):

- 4.1 Accept the resignation of the following:
 - Lawanda Shelley-Brown, Teacher, High School, effective August 23, 2018.
 - Duane Keeton, Teacher, High School, effective October 1, 2018.
 - Adriana Trombetta, Teacher, Middle School, effective September 20, 2018.
 - Karyn Rodems, Teacher, Middle School, effective October 1, 2018.
- 4.3 Approve the employment of the following supplemental coaching for the 2018-2019 school year. Payable from General Fund.

| Name | Position | Amount |
|----------------|---------------------|------------|
| Lindsey Komora | MS Volleyball Coach | \$2,913.00 |

- 4.4 Offer employment to the following individuals, for the Supplemental Contract listed, for a period of one (1) year, effective for the 2018-2019 school year, according to the negotiated supplemental contract. Payable from General Fund.

| Name | Position | Amount |
|------------------------|--------------------------------------|------------|
| Angela Jelenic | HS Dept. Head Math | \$1,457.00 |
| Amy Schilian | HS Dept. Head Science | \$1,457.00 |
| Desean Washington | HS Dept. Head Social Studies | \$1,457.00 |
| Shelita Hayden-Freeman | HS Dept. Head English | \$728.50 |
| Vida Posey | HS Dept. Head English | \$728.50 |
| Alycia Roach | HS Dept. Head Unified Arts | \$1,457.00 |
| Candice Milton | HS Dept. of Special Education | \$1,457.00 |
| Desean Washington | HS Marching Band | \$4,080.00 |
| | HS Band Auxiliary | \$1,530.00 |
| Quedra Chishton | HS Student Council | \$1,873.00 |
| Rachel Way | HS Year Book | \$3,121.00 |
| William Brewer | HS Vocal Advisor | \$2,081.00 |
| Christopher Jolly | Chess Club | \$1,040.00 |
| Vida Posey | HS Drama | \$4,162.00 |
| Megan Persinger | HS National Honor Society | \$884.00 |
| Brett Balika | MS Band | \$1,561.00 |
| RaShonda Turner | MS 7 th Grade Team Leader | \$1,248.00 |
| Carmella Cohen | MS 6 th Grade Team Leader | \$1,248.00 |
| Jessica Grimes | MS 8 th Grade Team Leader | \$1,248.00 |
| Morgan McKeller | MS Special Education Team Leader | \$1,200.00 |
| Lindsey Komora | MS Year Book | \$1,500.00 |
| Kristie Karlowicz | MS School Paper | \$1,500.00 |
| Timeka Clark | MS Student Council | \$1,500.00 |
| Timeka Clark | MS Junior National Honor Society | \$780.00 |
| Abigail Ortiz | Pre-K SUTQ | \$1,224.00 |
| Nevin Jenkins | Ace Coordinator | \$1,428.00 |
| James Stank | Gaming Club (HS) | \$510.00 |
| Michelle Sullivan | Breakfast Club Advisor (WW) | \$510.00 |
| Kimberly Ford | Ballet Advisor | \$728.00 |

- 4.5 Offer employment to the following individuals, as Credit Recovery Tutors, on an as needed basis, beginning September 11, 2018-April 18, 2019, at the established rate of \$25.00 per hour. Payable from General Fund and Title Fund.

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| Name | Position | Rate of Pay |
|-------------------|-----------------------|-----------------|
| Christopher Jolly | Credit Recovery Tutor | \$25.00/per hr. |
| Megan Persinger | Credit Recovery Tutor | \$25.00/per hr. |
| LaMarcie Tiggs | Credit Recovery Tutor | \$25.00/per hr. |
| Bassey Ebiana | Credit Recovery Tutor | \$25.00/per hr. |

- 4.6 Offer employment to the following individual, as Credit Recovery Coordinator, on an as needed basis, beginning September 11, 2018-April 18, 2019, at the established rate of \$35.00 per hour. Payable from General Fund and Title Fund.

| Name | Position | Rate of Pay |
|---------------|-----------------------------|-----------------|
| Jasmine Finch | Credit Recovery Coordinator | \$35.00/per hr. |

- 4.7 Offer employment to the following individuals, as Classroom Intervention Support Tutor, on an as needed basis. This position is part-time; up to 120 days and up to 20 hours per week at \$25.00 per hour. Grant Funded.

| Name | Position | Rate of Pay |
|----------------|--------------------------------------|-----------------|
| Nichelle Davis | Classroom Intervention Support Tutor | \$25.00/per hr. |
| Carma Coley | Classroom Intervention Support Tutor | \$25.00/per hr. |

- 4.8 Offer employment to the following individual, as a Teacher, for the period of one (1) year for the 2018-2019 school year. [Effective date September 11, 2018 – pro-rated, payable from General Fund.]

| Name | Position | Schedule | Salary |
|---------------|-------------------|----------|---|
| Ashley Pappas | Social Studies-HS | D-7 | \$55,835.00 (Pro-rated) Effective date 9/11/18 |

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-143

5-0

4.2 Moved by Ms. Mitchell and seconded by Mrs. Gaiter to amend the Coaching Supplemental amounts of Khadijah Ragland, HS Assistant Football Coach from “\$1,500.00” to “\$2,000.00”, and Christopher Lovelady Jr., HS Assistant Football Coach from “\$2,500.00” to “\$3,000.00”, that was board approved on July 23, 2018 (Agenda Item 5.12). Payable from General Fund.

| Name | Position | Amount |
|--------------------------|-----------------------------|------------|
| Khadijah Ragland | HS Assistant Football Coach | \$2,000.00 |
| Christopher Lovelady Jr. | HS Assistant Football Coach | \$3,000.00 |

Vote:

Ayes – Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Abstain – Mrs. Elba

Motion carried

R-09-18-144

4-0-1

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 5.1, 5.3-5.4 (item 5.2 to be voted separately):

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- 5.1 Accept the resignation of the following:
 - Angie Hubbard, John Dewey, effective August 31, 2018.
 - Eleanor Gray, Middle School, effective September 11, 2018.
- 5.3 Offer employment to the following individuals, as Substitute Security Officer, as needed for the 2018-2019 school year, beginning August 15, 2018 through May 24, 2019; at the established rate of \$12.00 per hour. Payable from General Fund.

| Name | Position | Rate of Pay |
|-----------------|-----------------------------|-----------------|
| Lorenzo Burgess | Substitute Security Officer | \$12.00/per hr. |
| D'Angelo Petite | Substitute Security Officer | \$12.00/per hr. |

- 5.4 Offer employment to the following individual, as Substitute Secretary, as needed for the 2018-2019 school year, beginning August 15, 2018 through May 24, 2019; at the established rate of \$10.00 per hour. Payable from General Fund.

| Name | Position | Rate of Pay |
|--------------|----------------------|-----------------|
| Alicia Berry | Substitute Secretary | \$10.00/per hr. |

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-145

5-0

5.2 Moved by Ms. Mitchell and seconded by Mrs. Gaiter to accept the AWOL Termination of the following:

- Demetrius Jones, High School, effective August 31, 2018.
- Dawnyell Smiley, John Dewey, effective August 31, 2018.

Vote:

Ayes – Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – Mrs. Elba

Motion carried

R-09-18-146

4-1

Moved by Ms. Mitchell and seconded by Mrs. Mumin to approve the following consent agenda items 6.1-6.5, 6.7-6.8 (item 6.6 to be voted on separately):

- 6.1 Accept the donation from Independence Business Supply for the Warrensville Heights City Schools Back to School Fair (four pack of rulers; two boxes of black pens; one box of blue pens; two boxes of pencils; two boxes of folders; and two boxes of composition notebooks).
- 6.2 Accept the donation from Boone Enterprise & Distributors for student supplies give-a-way during Back to School Registration Fair (four pack of scissors, four boxes of two-pocket folders, five boxes of pens; 12 pack of pencils, four boxes of pencil sharpeners, and eight paid of glue stick).
- 6.3 Accept the donation from Cleveland Clinic South Pointe Hospital for student supplies give-a-way for the Back to School Registration Fair (rulers, dress code short sleeve tops, dress code long sleeve tops, dress code pants, dress code skirts, book bags, three-ring binders, folders, crayons, markers, pencils,

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pen/pencil cases, glue, glue sticks, erasers, book bags with supplies included, composition notebooks, and Ohio University College of Osteopathic Medicine folders).

- 6.4 Accept the donation from the City of Warrensville Heights for the Warrensville City Schools Back to School Fair (notebooks, ink pens, pencils, loose leaf paper, crayons, wooden rulers, erasers, scissors, colored pencils, and spiral notebooks).
- 6.5 Accept a donation from the WH Booster Club in the amount of \$5,700.00.
- 6.7 Enter into an agreement with Kids Link Neurobehavioral Center for behavior and autism support for the 2018-2019 school year and Speech Extended School Year Services not to exceed \$35,000.00. Payable from IDEA Funds.
- 6.8 Approve the Warrensville Heights City School District to partner with College Now of Greater Cleveland to implement the 21st Century Community Learning Center (21st CCLC) program at Warrensville Heights High School. Cost \$382,500.00, payable from 21st CCLC Fund.

Vote:

Ayes – Mrs. Elba, Mrs. Gaiter, Mrs. Mumin, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-147

5-0

6.6 Moved by Ms. Mitchell and seconded by Mrs. Gaiter to approve the following field trip for Students of Promise to attend DePaul University College Tour and Cultural Field Trip on October 24, 2018 – October 25, 2018 in Chicago, Illinois.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-148

5-0

New Business

- 8.1 North East Regional Executive Conference. Board Member Elba brought to the Board the potential of the Board paying for the recognized honorees and their guests at the Northeast Ohio OSBA regional meeting, at total cost of \$160. One Board Member stated that it was inconsiderate for the Board to be put on the spot without any discussion or presentation to the entire Board prior to the nomination and event. Another Board Member stated that it was that it was presented that bothered them. Another Board Member stated that this nomination had nothing to do with the Board and was for the volunteer of the year. Another Board Member stated they are in full support of the volunteers, but there should be an order for protocol. The Board proceeds to vote as a Board Member motioned to pay the \$160 for the Northeast Ohio OSBA regional meeting for the honorees and guests.

Moved by Mrs. Gaiter and seconded by Ms. Mitchell to approve covering the cost for the two (2) volunteers and their spouses for dinner at the OSBA North East Region Fall Conference on October 3, 2018. Cost \$160.00 (\$40.00 per person).

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Ms. Mitchell, Mrs. Gaiter, Mr. Freeman

Nays – None

Motion carried

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- 8.2 Board Member Elba mentioned that she attended a recent seminar on Suicide Prevention Training and distributed the handouts to the Board.
- 8.3 Chat and Chew. The Board discussed an upcoming Chat and Chew with a potential hold date of October 20, 2018 from 10:00 a.m. to noon.

Correspondence

- A Village of Highland Hills resident presented information on a memorial for the recent passing of beloved resident that will be on September 28, 2018, at the Shelter House in Cleveland Metroparks.

Announcements

- President Freeman announced the upcoming Homecoming and Homecoming Parade. He also announced upcoming Board professional development with the NSBA CUBE.

Adjournment

Moved by Ms. Mitchell and seconded by Mrs. Gaiter that the board adjourn the meeting.

Vote:

Ayes – Mrs. Elba, Mrs. Mumin, Mrs. Gaiter, Ms. Mitchell, Mr. Freeman

Nays – None

Motion carried

R-09-18-150

5-0

Meeting adjourned at 8:29 p.m.

10/22/18
DATE

[Signature]
PRESIDENT

ATTEST:

[Signature]
TREASURER

“This meeting has been audio recorded and that recording is made a part of these minutes.”